1. The Director/Director General  
   NEPA/NDRF/NIA/NCB/SVPNPA/DCPW/NSG/NCRB/NICFS/IB/AR/ITBP/SSB/CISF/BSF/CRPF

2. Director General of Police/IspGP  
   All States/UTs

3. Commissioner of Police, Delhi

Sub: Union Home Minister’s Medals for Excellence in Police Training

Sir,

MHA, vide their note No.23011/16/2014-PT dated 27/07/2015 has approved SOP for award of Union Home Minister’s Medal for Excellence in Police Training under which 167 medals will be awarded each year to the best Trainers/Faculty of Police Training Institutions of the country as per quota shown in Annexure ‘A’. Along with the medal, a scroll and cash prize of `25,000/- will be given to the winner of the medal.

2(i) The medals for State/UT & CPOs under each category will be further sub-divided as under:

- Indoor - 40%
- Outdoor - 40%
- Others - 20%

(ii) The medals for CAPFs Trainers will be further sub-divided as under:

- Indoor - 30%
- Outdoor - 50%
- Others - 20%

Contd….2
Where ever only indoor training is being provided, the quota for outdoor medal will be merged with the indoor medal.

3. Relevant details and procedure for nominations may be seen in the Standard Operating Procedure (SOP) enclosed. *(SOP may be seen at BPR&D website under the link ‘Training’—‘Union Home Minister’s Medal...’).*

4. The medals for the inaugural year will be awarded on the occasion of Republic Day parade i.e. on 26.01.2016 in the States and UTs and raising day/anniversary of CAPF/CPOs for the performance in 2014-15.

5. All Heads of Police Forces of State/UTs and Heads of CPOs/CAPFs are requested to constitute Institutional level and Headquarter level selection committees as per SOP and send nominations to BPR&D for screening by the MHA/BPR&D level committee. The nominations for the BPR&D level committee should be three times of the quota of medals of respective State/UT/CAPF/CPO which is enclosed in annexure ‘A’.

6. Nominations must be accompanied with the following documents:
   
i. Duly filled in proforma for nomination as per details given in Annexure-I of SOP duly countersigned by Headquarter Level Committee (HLC) along with 2 passport size photograph and copies of last 5 years’ ACRs
   
   ii. Integrity/Character and antecedents certificate as per Annexure –II of SOP
   
   iii. Certificate of verification of service records as per Annexure-III duly countersigned by HLC
   
   iv. Evaluation and mark sheet in the prescribed proforma in Annexure – IV, V-A/V-B of SOP duly filled and signed by each member of Headquarter Committee (not applicable for ‘Other Category Nominees)
   
   v. Board proceedings of both Institution level and Headquarter level committee

7. Nominations must reach Director (Training), Bureau of Police Research and Development, 4th Floor, Block-11, CGO Complex, Lodhi Road, New Delhi-110003 along with all necessary enclosures by September 15, 2015. Clarification, if any, may be sought from Director (Training), BPR&D who may be contacted at dirtrg@bprd.nic.in or +91 11 2436-9924.

   (Navneet Rajan Wasan)
   Director General

Encl: As above