

No. 32/30/2015- Admn  
Government of India  
Ministry of Home Affairs  
Bureau of Police Research & Development

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Block No. 11, 3<sup>rd</sup>/4<sup>th</sup> Floor,  
CGO Complex, Lodhi Road,  
New Delhi- 110003.

Dated: 30 January, 2017

**OFFICE MEMORANDUM**

As per the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, the BPR&D should constitute Internal Complaints Committee". Accordingly the following members may kindly be considered for the abovesaid committee please:

- (i) Ms. Neeva Jain, SP BPR&D/ Principal CDTS, Gzb - Chairperson
  - (ii) Smt Neelam Gera, PS, BPR&D - Member
  - (iii) Smt. Manju Kashyap, PS BPR&D - Member Secretary
  - (iv) Member from NGO on case to case basis - Member
2. An illustrative list of actions/ obligations for all officers and staff (including male and female) is attached for perusal.
  3. It is requested that the complaints, if any, may please be sent in a sealed cover to the Member Secretary, who shall put up the complaints before the Committee for taking remedial action as maybe appropriate.

**(Dr. S. Karthikeyan)**  
**Assistant Director (Admn)**