All India Prison Duty Meet-2018

GENERAL RULES

1. The All India Prison Duty Meet comprises Competitions in the following items:-

   1. QUIZ Competition.
   2. Unarmed combat
   3. First Aid Competition & Health Care Competition.
   5. One minute Drill competition.
   7. Fine Arts and Music Competition.
   10. Probation Officer, Medical Officer and Welfare Officer Competition.
   12. Sports like, 100, 400, high jump and long jump Competition.

Detailed Rules for each of these Competitions are given in the Annexure I to XII.

2. (i) The All India Prison Duty Meet will be held in every two years at such place and time as may be decided by the Subcommittee to be constituted by the DG, BPR&D for every three years.

   (ii) The meet will be conducted by the Director General of Prisons/Inspector General of Prisons of the State within whose jurisdiction it is held.

   (iii) The Secretary of the All India Prison Duty Meet will inform all the participating States and Units about the Venue of the Meet.

3. Entrance fee for each item of competition shall be as follows:- For each event both individual and team total of Rs 100 per head has to be paid. This should be paid to the address of “The Secretary working committee AIPDM” of the host State.

   Entry Forms: The applications for entry will be sent in the forms as per specimen of Appendix “A”.

4. The Inspector General of Prisons of the Host State shall conduct these competitions through a Working Committee appointed by him.

5. The Working Committee will arrange accommodation and mess for the teams participating in the meet. It shall be empowered to take disciplinary action against any competitor who is guilty or misconduct in the camp or during the competitions on a report from the Camp

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Commandant or the Officer conducting the competitions. On receipt of a report from the Working Committee, cases of serious misconduct of any State team of competitor for any action that the committee may consider necessary action with regard to the future participation of that team or competitor in the All India Prison Duty Meet.

6. Arrangements for boarding and lodging for competitors and team captains will be made in a Camp and the team will abide by the rules of the camp. All team captains should settle their teams mess accounts before leaving the camp after the meet.

7. Camp Commandant in the cadre of Deputy Inspector General of Prisons. He will be in-charge of the camp where all the teams participating in the meet will be accommodated. He will be assisted by an Assistant Camp Commandant in the rank of Additional Superintendent of Prisons/Assistant Superintendent/Deputy Superintendent of Prisons and others as the Working Committee may consider necessary. His duties will be:-

(i) To arrange adequate accommodation for the officers and men participating in the meet and arrange for their food and conveniences. The Camp shall be laid out keeping in view the sanitation of the place as an important factor.

(ii) To arrange for the reception of the teams, their transport and allotment of accommodation.

(iii) To maintain discipline within the camp. He will bring to the notice of the Working Committee any serious breach of discipline on the part of any team or competitor.

(iv) He will be in-charge of all accounts and the money spent or received in connection with the running of the Camp and the mess.

(v) He will be responsible for receiving all stores viz, the Tentage, Furniture’s etc, from the Administrative Officer and the returns of the same.

(vi) On completion of the meet, he will arrange for the transport and dispatch of all the teams after settling all accounts with the respective team Captains.

8. Administrative Officers in the cadre of Superintendent of Prisons:-

He will be responsible for all administrative duties during the meet such as:-

(i) Providing information to the competitors regarding matches;

(ii) Arranging transport for the competitors from the camp to the ranges.

(iii) Medical help;

(iv) Seating arrangements for the spectators;

(v) Drawing and returning of the stores from any sources.

(vi) Maintaining liaison with the Secretary, Subcommittee on AIPDM and conferences about administrative points.

He will be assisted by an Assistant Administrative Officer of the rank of Assistant or Deputy Superintendent of Prisons, and others as deemed necessary.

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9. **Team Manager:**
   
   Each team must have a designated team manager who should be a gazetted officer. He may or may not be a competitor in any of the events. He should be responsible for maintaining discipline within his team. It is his responsibility to see that all the members of his team are at their assigned place in time. He will lodge protests, if any, on behalf of his team. He will be all time co-operate with the officials of the meet in the interest of safety, efficiency and good sportsmanship. He should be familiar with the programme and the rules of the meet. He should check the official bulletins on the notice board to ensure compliance to all instructions. He should also take charge of the trophies own by his team.

10. **Trophies:**

    In addition to the running trophies of appendix “B”, the subcommittee on AIPDM and Conference will arrange for individual and team trophy and also medals to be awarded to the winners of the first, second and third positions in each event.

11. **Eligibility:**

    Each competitor should be completed at least one year’s service in the regular prison force in the rank of Warder Grade II or above on the last date of the application for entry to the All India Prison Duty Meet, Prescribed by the Subcommittee on AIPDM and Conference. Further conditions if any, mentioned in the rules for the individual competitions should also be followed.

12. Protests, if any, should be made in writing by the Team Captain immediately after the incident in question and not later than two hours after the incident. Each protest should be accompanied by Rs. 100/-.

   The **Chief Judge** should forward the protest and the fee with his report to the **Jury of Appeal** (Constituted by the Host State) whose decision shall be final. The Inspector General of Prisons of host State will be the Chairman of the Jury of Appeal. Whenever a member of the subcommittee on AIPDM and Conference is present he will be a number of the jury of appeal. If a protest is upheld, the protest fee shall be returned. Otherwise, the fee will be credited to the General Revenues of the All India Prison Duty Meet.

13. Every effort has been made to render the rules and conditions of the competitions free from ambiguity. Should any doubt arises as to their interpretation or as to any point not apparently covered by them, application should be made for a ruling to the Secretary of the Subcommittee on AIPDM and Conference, who will, if necessary, lay the matter before the committee. The ruling given will be final. Any deviation from the rules would render a team or individual liable to disqualification.

14. **Disqualification:**

    Any competitor who indulges in untruths or misrepresentation or behaviour unworthy of a Prison Officer during the conduct of any
competition or lodging or leaving of protests and appeals arising therefrom, may be disqualified from participation or awards in that or any other subsequent meet by the Central Co-ordinating Committee. Report about an incident of this nature would be sent by the official referee or the Chief Judge Concerned, along with his recommendations, to the Secretary, Subcommittee on AIPDM and Conference, BPR&D, New Delhi before the end of the meet and ahead of the announcement of awards.

15. Result should be announced immediately after each competition is over or as soon as practicable.

16. Report on the meet:-
As soon, after the conclusion of the meet, as possible the organizing Secretary will send, to the Secretary, Subcommittee on AIPDM and conference, BPR&D, New Delhi, a detailed note about the meet containing inter—alia information on the following points:-
  (i) Number/name of States/units which participated in the meet.
  (ii) Total number of individual participants.
  (iii) Brief recapitulation of the results.
  (iv) Details of protests notes and their disposal.
  (v) Details of expenditure incurred on the meet.
  (vi) Suggestions, if any, for further improvement of the meet.
  (vii) Elaboration and suggestions for simplification of the rules.
  (viii) Introduction of new competitions.

**CEREMONIES**

**Opening Ceremony:-**
1. The Chief Guest arrives. He is met by the DGP/IGP of the host State and the Organizing Secretary of the meet. The Band Salutes the Chief Guest. The DGP/IGP presents members of the Jury of Appeal, the members of the Working Committee and the Managers of the participating teams. The Chief Guest is then conducted to the Rostrum.
2. The Opening ceremony commences with the March Past of participants. The Chief Guest is requested by the DGP/IGP to take the salute. The contingents participating in the March Past maintain an interval of 15 paces between one another. All participants are dressed in their respective State Prison working uniform. Each contingent is preceded by a person carrying a placard bearing the name of the team and led by the captain of the team carrying its flag. The placard bearer marches 5 paces ahead of the flag bearer who in turn is 5 paces ahead of his team. The teams march past is alphabetical order of their names except the host state, which comes last. The contingents pay compliments to the Chief Guest when they approach the Rostrum by running their heads to the right and by dipping the State Flags (3'X2' on a 8' pole) to the rightangle of about 50 degrees, on the command (Eyes right) given by the Captain of each team. After passing the rostrum, the captains give the command (Eyes Front), and also bring the flag to carry position. Each team after completing its march forms up in column of three behind its placard and flag round the site facing inward and does the mark time. With the double beat
of drum on the right foot, the teams march forward and come to halt in a semi-circle facing the tribune of Honour and stand at ease.

3. The DGP/IGP delivers a short speech of welcome from the Rostrum. The Chief Guest is then requested by the DGP/IGP to make a brief speech. At the conclusion of the Chief Guest’s speech, the DGP/IGP requests him to open the meet in the following words:

*I have the honor to request the Chief Guest to proclaim the All India Prison Duty Meet open*’

4. The Chief Guest declares the Meet open with the words

“I declare the..................All India Prison Duty Meet open”

5. Immediately a fanfare of trumpets is sounded; the teams come to attention and all India Prison Meet Flag is unfurled near the Tribune of Honour. Simultaneously, the flags of the participating States (6’ X 4’) hoisted around the site are unfurled. As soon as the fanfare is over, pigeons and balloons are released and general jubilation is expressed by firing of Feu-de-joie. Crackers and playing of joyous music on the Shehnai and beating of Drums. Very light Pistols (Multi-Coloured) may also be fired and there may be some display of fire-works.

6. The Captain of the host state team gives the command “Team Captains Quick March)”. The captains, carrying their flags, march forward 15 paces. Forming an inner semi-circle in front of the Tribune of Honour. The Captain of the host State team advances further to the foot of the Tribune of Honour where he comes to halt and plants his flag in the ground. The other captains also rest their flags on the ground. The captain of host State then Mounts the Tribune of Honour and facing the Chief Guest, raises his right hand at an angle of 45 degrees while holding a corner of his flag with the left hand. The members of all teams also raise their right hands at an angle of 45 degrees and the Captains dip their flags as the captain of the host State pronounces the following oath on behalf of all the assembled participants:

“We promise that we will take part in the competitions of the All India Prison Duty Meet respecting the regulations which govern them, and participate in them in the true spirit of competition for the Honour of our organization and the All India Prison Duty Meet”.

7. On the conclusion of the oath, the flags are raised and the team captain of the host State steps down from the Tribune of Honour. The team captains rejoin their respective teams on the words of command “Team Captains, (About turn. Quick march)”. 

8. The Chief Guest leaves.

9. The participants’ march away in column by the shortest route in the same order in which they entered the Stadium/site followed by Band.

**Medals Distribution:**

Medals shall be awarded before the main closing ceremony. This may be done on occasions like rehearsal for the closing ceremony.
Closing Ceremony:-
1. The Chief Guest arrives. He is received by the DGP/IGP of the host state and the Chairman, Subcommittee on AIPDM and Conference, All India Prison Duty Meet.

2. The band salutes the Chief Guest/National Anthem is played.

3. The DGP/IGP presents members of the Jury of Appeal, members of the Working Committee and Managers of the participating teams.

4. The Chief Guest is conducted to the rostrum.

5. The Chief Guest is requested by the Chairman, Subcommittee on AIPDM and Conference to take the salute at the March Past of Participants. The teams march past in alphabetical order of their names except the host state which comes last. The teams then from a semi-circle facing the tribune of honour.

6. The Chairman, Subcommittee on AIPDM and conference makes the concluding speech, if any.

7. The Chairman, Subcommittee on AIPDM and Conference requests the Chief Guest to give away the remaining prizes, The Chief Guest gives away the prizes.

9. Speech of the Chief Guest, if any.

10. The Chairman, Subcommittee on AIPDM and Conference, then reads the following message:-
"In the name of the Subcommittee on AIPDM and Conference, All India Prison Duty Meet, I offer to Sh....................DGP/IGP and the State Prison as well as the authorities of the State of......................our deepest gratitude. I declare the All India Prison Duty Meet closed and call upon the Prison men from all parts of the country to assemble next year at the appointed place to celebrate with us the All India Prison Duty Meet. May they display cheerfulness and concord so that the Meet may be carried on with ever greater eagerness, courage and honor").

11. The “retreat” is sounded and simultaneously the All India Prison Meet Flag and also the flags of the competing teams are lowered. Team captains dip the flags carried by them and bring them to the carry position as soon as the retreat is over.

12. The All India Prison Meet Flag is then folded and carried at the slow march (Auld Lang Syne) by four competitors of the host state and handed over to the Chief Guest who makes it over to the DGP/IGP of the Host State with the following declaration:-
"I deliver this flag to you for safe custody until such time as it is again flown at the next All India Prison Duty Meet."

The DGP/IGP of the host state receives the flag and replies:
"This duty I willingly undertake to perform".

13. National Anthem/General Salute is played according to the occasion.
14. The Chief Guest departs.

15. At the command of a drum beat, the flag bearers from up in line on the right of the Tribune of Honour. At the command of second drum beat, the competitors fall in behind these rows of flags, one file behind each flag. There shall be no distinction of teams while falling in. The competitors from different States should mingle and march out in the true spirit of sportsmanship of friendly competition, waving out in friendship to the spectators as they go out of the Stadium/site by the shortest route.
ANNEXURE I

1. **QUIZ COMPETITION:-**
   1. The Working Committee organizing the competition must arrange for qualified officers and others for this competition irrespective of whether they belong to prison department or not. It will also arrange the venue of the competition, the materials to be provided to the competitors and others.

   2. Composition of the team.
      Each State team will consist of 2 competitors of any rank.1 team from each state.

   3. The detailed programme for the Quiz Competition will be published by the Working Committee.

2. **Trophies:-**
   1. There will be an individual trophy presented to the best Team.
   2. There will be running trophy to the State/UT and will be competed for each year.
   3. Medals would be awarded for each member of the First, Second and third place.

3. **Format:-**
   1. A bi-language formula i.e. Hindi and English languages will be adopted for the convenience of the participants and to facilitate meaningful conversation in this event at the national level.

   2. The questions for the quiz competition will be objective type with choices and questions without choices any other format as decided by the working committee.

   3. Questioning mode may include audio-video equipments.

   4. The finalists will be selection rounds, and final competition will have 5 teams. Live streaming of the event is desirable.

4. **Knowledge partner:-**
   State Education Department, Professional organizations and NGOs.
ANNEXURE II

1. UNARMED COMBAT:-
   1. The Working Committee organizing the competition must arrange for qualified officers and others for this competition irrespective of whether they belong to prison department or not. It will also arrange the venue of the competition, the materials to be provided to the competitions and others.
   2. 1 team from each state for team event and up to 3 participants for individual event from each state (3 for karate and 3 for krav maga)
   3. The detailed programme for the “Unarmed Combat” will be published by the Working Committee.

2. Trophies:-
   1. There will be an individual trophy presented to the best competitor (1 for karate, 1 for Krav maga) and best team.
   2. There will be running trophies 1 for karate and 1 for krav maga and will be competed for each year.
   3. Medals would be awarded for the First, Second and Third place both in individual and in team category.

3. The Competition will consist of:-
   1. Color Belts — Karate Events:-
      i. Individual Karate
      ii. Team Karate (3-5) Participants.
   2. Krav maga -individual event:-
      The working committee will finalize the rules for the event in consultation with the judges and to circulate it well in advance to all States concerning individual events, team events and demos. The rules and instructions for the event are also to be uploaded in the website of AIPDM well in advance.

4. Knowledge partner:-
Concerned association and professionals.
ANNEXURE III

1. FIRST AID COMPETITION:-
The Working Committee organizing the competition must arrange for qualified officers and other officers for this competition irrespective of whether they belong to prison department or not. It will also arrange the venue of the competition, the materials to be provided to the competitions and others.

2. Composition of the team:-
Each State team will consist of one Assistant Jailor and 3 others. 1 team from each state.

3. The detailed programme for the First Aid Competition will be published by the Working Committee in consultation with the judges, well in advance and to be uploaded in the website of AIPDM.

2. Trophies:-
- There will be a trophy presented to the best team.
- There will be running trophy for the team and will be competed for each year.
- Medals would be awarded for the teams First, Second and third place.

3. The competition will consist of:-
(a) Application of First Aid:-
Application of First Aid—Each team will be examined separately and each shall be set the same problem. The team captain will be furnished a slip just two minutes before the commencement of the competition containing the problem and shall then proceed to make himself and the members of the team acquainted with it. Then the judge will order the team to start the work. 15 minutes time shall be allowed for the completion of the work.
(b) Viva-Voce (First Aid).

4. Knowledge partner
State Health Department, St.John ambulance, reputed hospitals.
ANNEXURE IV

1. COMPUTER AND TECHNOLOGY COMPETITION:-
   1. The Working Committee organizing the competition must arrange for qualified officers and other officers for this competition irrespective of whether they belong to prison department or not. It will also arrange the venue of the competition, the materials to be provided to the competitions and others.

   2. Composition of the team:-
      Each State team will consist of 2 persons and each state will send one team.

   3. The detailed programme for the computer and technology competition will be published by the Working Committee in consultation with the judges, well in advance and to be uploaded in the website of AIPDM.

2. Trophies:-
   1. There will be a trophy presented to the best team.
   2. There will be running trophy for the team and will be competed for each year.
   3. Medals would be awarded for the teams First, Second and Third place.

3. The competition will consist of:-
   1. Theory part to assess the knowledge including MS office, E prisons, CCTVs, Jammers, DFMDs, Scanners etc.
   2. The operational skill assessed by the operating the equipments both computer programmes and security gadgets.
   3. Viva-Voce- to assess the application of knowledge

4. Knowledge partner
   Universities, NIC, NASSCOM
ANNEXURE V

1. ONE MINUTE DRILL COMPETITION:-
   1. The Working Committee organizing the competition must arrange for qualified officers and other officers for this competition irrespective of whether they belong to prison department or not. It will also arrange the venue of the competition, the materials to be provided to the competitions and others.

   2. Composition of the team.
      Each State team will consist of 3 persons and each state will send one team

   3. The detailed programme for the computer and technology competition will be published by the Working Committee in consultation with the judges, well in advance and to be uploaded in the website of AIPDM.

2. Trophies:-
   1. There will be a trophy presented to the best team.
   2. There will be running trophy for the team and will be competed for each year.
   3. Medals would be awarded for the teams First, Second and third place.

3. The competition will consist of:-
   1. Search of individual
   2. Search of barrack
   3. Wearing uniform and similar exercises
   4. Viva-Voce- to assess the application of knowledge

4. Knowledge partner:-
   State Commando Unit, BDDS unit
ANNEXURE VI

1. PRISON BUSINESS MODEL COMPETITION:-
   1. The Working Committee organizing the competition must arrange for qualified officers and other officers for this competition irrespective of whether they belong to prison department or not. It will also arrange the venue of the competition, the materials to be provided to the competitions and others.

   2. Composition of the team:-
      Each State team will consist of 2 persons and each state will send one team

   3. The detailed programme for the computer and technology competition will be published by the Working Committee in consultation with the judges, well in advance and to be uploaded in the website of AIPDM.

2. Trophies:-
   1. There will be a trophy presented to the best team.
   2. There will be running trophy for the team and will be competed for each year.
   3. Medals would be awarded for the teams First, Second and third place.

3. The competition will consist of:-
   1. Presentation of the team including video, photographs, PPT etc.
   2. Time 30 mints
   3. Presentation should highlight the related rules, wages, business process, transparency etc.
   4. Viva-Voce to assess the application of knowledge

4. Knowledge partner:-
   CII, Reputed Business Institutions
ANNEXURE VII

1. FINE ARTS AND MUSIC COMPETITION:
   1. The Working Committee organizing the competition must arrange for qualified officers and other officers for this competition irrespective of whether they belong to prison department or not. It will also arrange the venue of the competition, the materials to be provided to the competitions and others.

   2. Composition of the team:
      Each State team will consist of 3-5 persons and each state will send one team and not more than 3 for individual event.

   3. The detailed programme for the fine arts and music competition will be published by the Working Committee in consultation with the judges, well in advance and to be uploaded in the website of AIPDM.

2. Trophies:
   1. There will be a trophy presented to the best team.
   2. There will be running trophy for the team and will be competed for each year.
   3. Medals would be awarded for the teams First, Second and third place.
   4. Medals would be awarded for first second and third in individual category

3. The competition will consist of:
   1. Team events include
      - Drama, Skit or dance-15 mints each
   2. Individual event consists of
      - Singing, painting etc and playing musical instrument

4. Knowledge partner
   Sangeeth Natak Academy, Music Department of Colleges.
ANNEXURE VIII

1. **PRISON HYGIENE COMPETITION:-**
   1. The Working Committee organizing the competition must arrange for qualified officers and other officers for this competition irrespective of whether they belong to prison department or not. It will also arrange the venue of the competition, the materials to be provided to the competitions and others.

   2. Composition of the team:-
      Each State would send details for one Central Prison. Participant prison in the AIPDM barred for next 3 AIPDMs.

   3. The detailed programme for the prison hygiene competition will be published by the Working Committee in consultation with the judges, well in advance and to be uploaded in the website of AIPDM.

2. **Trophies:**
   1. There will be a trophy presented to the best prison.
   2. There will be running trophy for the state.

3. **The competition will consist of:-**
   Each state will send a write-up, along with video for 10 mints and PPT highlighting the cleanliness of the prison in terms of sanitation, food, kitchen, bathrooms, toilets, medical facilities, legal services etc. The judge team or any of the members will visit top 3 prisons and decide the winner.

4. **Knowledge partner**
   SLSA, NGOs, Sanitation Department officers.
ANNEXURE IX

1. BEST PRACTICES COMPETITION:-
   1. The Working Committee organizing the competition must arrange for qualified officers and other officers for this competition irrespective of whether they belong to prison department or not. It will also arrange the venue of the competition, the materials to be provided to the competitions and others.

   2. Composition of the team:-
      Each State team will consist of 2 persons and each state will send one team

   3. The detailed programme for the best practices competition will be published by the Working Committee in consultation with the judges, well in advance and to be uploaded in the website of AIFDM.

2. Trophies:-
   1. There will be a trophy presented to the best team.
   2. There will be running trophy for the team and will be competed for each year.
   3. Medals would be awarded for the teams First, Second and third place.

3. The competition will consist of:-
   1. Presentation of the team including video, photographs, PPT etc.
   2. Time 20-30 mints
   3. Presentation should highlight the practice, impact, output, relevance in improving prison administration etc.
   4. Viva-Voce- to assess the application of knowledge

4. Knowledge partner
   Neighboring State Prison Department, NGOs,
ANNEXURE X

1. PROBATION OFFICER, MEDICAL OFFICER AND WELFARE OFFICER COMPETITION:-

1. The Working Committee organizing the competition must arrange for qualified officers and other officers for this competition irrespective of whether they belong to prison department or not. It will also arrange the venue of the competition, the materials to be provided to the competitions and others.

2. Composition of the team:-
   Each State will send 3 teams, team 1)- 2 persons from probation, team 2)- 2 persons medical /paramedic and team 3)- 2 persons welfare

3. The detailed programme for this competition will be published by the Working Committee in consultation with the judges, well in advance and to be uploaded in the website of AIPDM.

2. Trophies:-

1. There will be a trophy presented to the best team under each category(1 for probation, 1 for medical/paramedical and 1 for welfare)
2. There will be running trophy for the team and will be competed for each year under each category.
3. Medals would be awarded for the teams First, Second and third place under each category.

3. The competition will consist of:-

1. Presentation of the team including video, photographs, PPT etc.
2. Time 20-30 mints
3. Presentation should highlight the practice, impact, output, relevance in improving prison administration etc.
4. Viva-Voce- to assess the application of knowledge

4. Knowledge partner:-
   NGOs, SLSA, Senior professionals.
ANNEXURE XI

1. GAMES COMPETITION:-

1. The Working Committee organizing the competition must arrange for qualified officers and other officers for this competition irrespective of whether they belong to prison department or not. It will also arrange the venue of the competition, the materials to be provided to the competitions and others.

2. Composition of the team:-
   Each State team will consist of number of persons as per existing rules for the game.

3. The detailed programme for the best practices competition will be published by the Working Committee in consultation with the judges, well in advance and to be uploaded in the website of AIPDM.

2. Trophies:-

1. There will be a trophy presented to the best team.
2. There will be running trophy for the team and will be competed for each year.
3. Medals would be awarded for the teams First and Second

3. The competition will consist of:-

1. Volley ball for men.
2. Kabbadi for men.
3. Volleyball for women.

4. Knowledge partner:-
   Sports Authority of India, State Sports Department, Reputed Business houses nike, adidas etc, CII.
1. **SPORTS COMPETITION:-**
   1. The Working Committee organizing the competition must arrange for qualified officers and other officers for this competition irrespective of whether they belong to prison department or not. It will also arrange the venue of the competition, the materials to be provided to the competitions and others.

   2. Composition of the team:-
      Each State will send 2 persons under each category (total 8 categories)

   3. The detailed programme for the sports competition will be published by the Working Committee in consultation with the judges, well in advance and to be uploaded in the website of AIPDM.

2. **Trophies:-**
   1. There will be a 1 trophy presented to the best athlete in men and one for women.
   2. There will be running trophy for the state, one for men and one for women and will be competed for each year.
   3. Medals would be awarded for the First, Second and third place.

3. **The competition will consist of:-**
   - 100 mts for men
   - 400 mts for men
   - Long jump for men
   - High jump for men
   - 100 mts for women
   - 400 mts for women
   - Long jump for women
   - High jump for men

4. **Knowledge partner:-**
   Sports Authority of India, State Sports Department, Reputed Business houses nike, adidas etc, CII.
GENERAL INSTRUCTIONS TO THE HOST STATE

1. Sufficient time to be given to the participant states for preparation and practice of the competitors, minimum of 2 months.
2. The working committee to be constituted by the host state is responsible for the managing each event.
3. The judges' panel for each event to be finalized well in advance.
4. It is preferable to constitute the judges panel with all the stakeholders of prison administration including SLSA, Police, NGO, Probation officers, Welfare officers along with the domain/event experts with due representation to women.
5. The detailed instructions, format and the rules for each event to be decided in consultation with judges or experts in the domain by the working committee and to be circulated to each participant state 30 days in advance.
6. The working committee in consultation with the BPR&D and concerned state shall collect the rolling trophies well in advance.
7. The expenditure to be shared by the BPR&D is subject to adherence of GFR-2017.
8. Video recording of each event is a must and records are to be maintained.
9. The knowledge partner for each event including SAI, Sangeet natak academy, CII, NASSCOM, NIC, State level agencies, NGOs and other institutions are to be decided well in advance.
Suggestions and desired practices

1. Creating webpage for AIPDM 2 months in advance
2. Registration through online.
3. Immediate online publication of the result of each event.
4. Technology expo in the venue.
5. Book stall in the venue, related to criminal justice system.
6. Movies/Documentaries to be screened.
7. Women participants are to be encouraged. Letters to the state/UTs may indicate desirable to have minimum 30% women in the contingent from each state/UT.
8. Live streaming of the events in social media, website.
9. Space to be earmarked for each state/UTs to have their stalls and display their
   - Prison products
   - Showcase their best practices through video, brochures, banners and pamphlets.
10. Cultural evening may be organized inviting person of good social standing as guest
11. The venue may be opened for the citizens/public, to witness the stalls and the events, for 1 day or on all the 3 days as per the host state convenience to showcase the good work done by the prison department of different states/UTs.
12. Released prisoners may be invited to the cultural evening to display their skills and share their experiences.
13. LED screens may be installed to run the results, best practices of different states through videos or live streaming of events.
14. The participant states/UTs to be given at least 60 days notice to train their teams.
15. The states to conduct a meet in the state level to select the participants for the AIPDM.
16. The host state to collaborate with private/public organizations under CSR or PPP whichever is appropriate within existing rules.

Responsibilities:-

BPR&D:-
1. Sharing of the expenditure.
2. Facilitating and assisting the host state in case of need.
3. To coordinate with other states in case of need.

Host State:-
1. To organize the event and the logistics.
2. To take care of adequate precautionary and emergency response measures including sabotage, fire and medical emergencies.
Appendix “A”
ENTRY FORMS

ALL INDIA PRISON DUTY MEET, 2018
ENTRY FORM FOR

COMPETITION.
(to be filled for each event)

Name of the State :

Name of the manager incharge : ph no:

Name of the Team Captain: ph no:

<table>
<thead>
<tr>
<th>Serial Number</th>
<th>Rank</th>
<th>Name of the Competitor</th>
<th>Reserve If any.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

CERTIFIED THAT:-

1. All the competitors listed above have put in more than year’s service in the Prison Department.
2. None of the competitors has taken part in the competition for more than 4 times
3. None participated in single event of the competition for more than two times during the previous meets.
4. Gold medal winner is not participating in the same event again.
5. The entry fees for the above competitions have been paid to the Secretary, All India prison Duty Meet to be held in 2018.

(Inspector General of Prisons)
## APPENDIX - B

<table>
<thead>
<tr>
<th>S no</th>
<th>Name</th>
<th>no of events</th>
<th>Rolling trophy</th>
<th>Team/Individual trophy</th>
<th>medal</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Quiz</td>
<td>1+0</td>
<td>1</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Unarmed combat</td>
<td>2+1</td>
<td>2</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>First aid</td>
<td>1+0</td>
<td>1</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>4.C</td>
<td>Computer and technology</td>
<td>1+0</td>
<td>1</td>
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</tr>
<tr>
<td>5</td>
<td>One minute drill</td>
<td>1+0</td>
<td>1</td>
<td>1</td>
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</tr>
<tr>
<td>6</td>
<td>Prison business model</td>
<td>1+0</td>
<td>1</td>
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<td>Fine arts and music</td>
<td>1+1</td>
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<td>2</td>
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<td>Prison hygiene</td>
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<td>Best practices</td>
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<tr>
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<td>Probation/medical/welfare</td>
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<td>Games</td>
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<td>Sports</td>
<td>0+8</td>
<td>2</td>
<td>8</td>
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