

# **FUNCTIONS AND ACTIVITIES OF BUREAU OF POLICE RESEARCH & DEVELOPMENT**

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MINISTRY OF HOME AFFAIRS  
Government of India  
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## **The Right to Information Act, 2005**

The Government of India has from time to time taken steps for the modernization of system, methods and organization of the Police in the country. In 1963, when the Central Bureau of Investigation was set up, a Crime Records and Statistical Directorate and Research Directorate was established within in it's preview. In 1966, a **Police Research and Advisory Council** was constituted to oversee, guide and direct the functioning of the Research Directorate of the Central Bureau of Investigation. **In furtherance of the objective of modernization the Government of India decided to set up Bureau of Police Research and Development (BPR&D) in 1970 as per MHA Order No. 8/136/68-P. (Pers.-I) dated 28<sup>th</sup> August 1970 in the Ministry of Home Affairs** with a view to taking more direct and active interest in the matter and for promoting a speedy and systematic study of police problems in a changed society and bringing about rapid application of science and technology to the methods and techniques of the Policing in the country.

As per the Ministry of Home Affairs Resolution No.34/173-BPR&D/GPA-I dated the 13<sup>th</sup> September 1973, the **Institute of Criminology and Forensic Science (ICFS)** was a part of the Training Directorate of BPR&D and used to function under the general direction and supervision of the Director, Bureau of Police Research and Development.

With the ultimate objective being to develop the Institute into a full-fledged academic Institution and the Director, Institute of Criminology and Forensic Science (ICFS) having already been declared a Head of Department, it was decided that the Institute of Criminology and Forensic Science would function as a separate organization under the Ministry of Home Affairs. Thus ICFS started functioning as a full fledged separate Institute from the year 1976. (Resolution No. 4/20/70-F (P).II/ICFS/GPA.I dated 25<sup>th</sup> Sept. 1976).

With effect from 5<sup>th</sup> March, 1991, it was decided that the Institute should be renamed as **National Institute of criminology and Forensic Science** which would be in consonance with the objectives of the Institute. This Institute has since been resumed as Lok Nayak Jai Prakash Narain National Institute of Criminology and Forensic Science (LNJN NICFS) from the year 2003. It functions from its new campus at Sector 3, Rohini, Delhi – 110 085. (Resolution No.25011/41/2001-GPAII/PM.II dated 31<sup>st</sup> December 2002).

The status of State Forensic Science Services available in the country and the inadequacies and impediments that had obstructed its Modernization were examined by various committees from time to time. It was recommended that there was need to upgrade all round competency and functioning of Forensic Science Laboratories to improve the criminal justice delivery system in the country. It was also recommended that to ensure constant upgradation of Forensic Science activities at the National level there should be integration of all the Central Forensic Science Institutions under one umbrella under the Ministry of Home Affairs.

After carefully considering all the recommendations, Government of India decided to create a separate Directorate of Forensic Science in New Delhi under the direct charge of the Ministry of Home Affairs, Government of India. The Central Forensic Science Laboratories at Kolkata, Chandigarh and Hyderabad and Government Examiners of Questioned Documents at Kolkata, Shimla and Hyderabad have been placed under the **Directorate of Forensic Science**. The Directorate is headed by a Forensic Scientist who is designated as Director-cum-Chief Forensic Scientist. It had started its function from 1<sup>st</sup> April, 2003 at Block No. 9, CGO Complex, Lodhi Road, New Delhi. The Directorate of Forensic Science has now been re-named as Directorate of Forensic Science Services (DFSS).

### **COMPOSITION OF BPR&D**

Following five strategic challenges primarily form the work of the Bureau of Police Research and Development (BPR&D):-

- (a) Rethinking justice and the processes that create just communities.
- (b) Understanding the nexus between crime and its social context.
- (c) Breaking the cycle of crime by testing research based interventions.
- (d) Creating the tools and technologies that meet the needs of practitioners.
- (e) Expanding horizons through inter disciplinary and international perspective.

BPR&D has at present following six Directorates: -

- 1. Research & Correctional Administration Directorate**
- 2. Modernization Directorate**
- 3. Training Directorate**
- 4. National Police Mission Directorate**
- 5. Special Units Directorate**
- 6. Administration Directorate**

# **ORGANISATION CHART**

## **(i) The particulars of Organization, functions and duties.**

Salient functions and duties of various Directorates are as under:-

### **I. Research and Correctional Directorate**

The Research Directorate was set up in 1970. The Directorate is headed by the Director, an Officer of the rank of Inspector General of Police and is assisted by Deputy Director/DIG, Assistant Directors/AIGs, Statistical Officer, Junior Analyst/ Dy.SPs and other subordinate staff. The Director assigns the work to various officers of the Directorate as per the workload available in the Directorate.

The Charter of functions of the Research Directorate is to identify the needs and problems of the police services in the country and to initiate, stimulate and guide research in this field, in coordination with various Ministries, Chief of Research institutions, organization, Universities, Directors General and Inspectors General of Police of States, and other agencies and individuals keenly interested in the subject.

The Research and Correctional Directorate consist of the following sections:-

(a) **Administration & Organization Section** is headed by one Assistant Director and has supporting ministerial staff.

(b) **Crime & Criminology Section** is headed by one Assistant Director and has supporting technical and ministerial staff.

(c) **Legal Section** is headed by one Assistant Director and has other supporting staff.

(d) **Security & Law section** is headed by one Assistant Director and has other supporting staff.

(e) **Hindi Section** is headed by Hindi Editor and has supporting staff.

(f) **Publication Section** is headed by Publicity Officer and has other supporting staff.

(g) **Indian Police Journal Section** is headed by an Editor and has other supporting staff.

(h) **Library** is headed by Assistant Director and two Assistant Librarian and Information Officers and has other supporting staff.

In the Research and Correctional Directorate substantial number of posts has been lying vacant owing to administrative and procedural reasons. The Research Directorate is functioning with active assistance and guidance of Standing Committee on Police Research which consist of members nominated by MHA/BPR&D, normally for a period of three years. It comprises of members from serving Directors General of Police of different States/UTs, Professors of Universities, experts in Criminology, Law and media.

### **Standing Committee on Police Research**

The Standing Committee on Police Research is charged with the responsibility of guiding the BPR&D in selecting appropriate research topics and entrusting them out to individual research scholars or research institutions; recommending technology Modernization; and identifying effective policing programmes and policies.

Research study proposals received from research institutions and research scholars are scrutinised and placed before the Standing Committee members for their suggestions/concurrence. Having concurrence of Standing Committee members, the research study selected for sponsoring is granted the budget in three equal installments. The monitoring and supervising the ongoing research studies are the responsibility of the Sections of the Research Directorate from where the study is granted. The DG, BPR&D has financial power of granting a research study upto the amount of Rs.2.5 lakhs as per the instruction of Government of India, Ministry of Home Affairs and beyond that the approval of Ministry is necessary.

### **Doctoral Fellowship**

On the recommendation of **Fellowship Award Committee**, consisting of expert members on social sciences, law and Criminology, The Directorate awards **six doctoral fellowships in Police Science and Criminology every year** for those who are doing Ph.D from any of the recognised University of the country. For this, applications are invited every year through advertisement in all leading papers of the country and by uploading the same on the website of BPR&D.

### **Pt. Govind Ballabh Pant Award**

On recommendations of Evaluation Committee consisting of expert members consisting from Police, Forensic Science and Hindi Literature area. This consist of cash rewards for two prizes of Rs 40,000/- each for writing books on various police related subjects and one cash reward of Rs 30,000/- for printed books to five awardees and two cash rewards of Rs 14,000/- each for translated printed books. The Directorate awards **Pt.Govind Ballabh Pant award** every year. An advertisement is published in all leading newspapers of the country seeking suitable manuscripts on the police related theme selected for the year. The Hindi Section also publishes journal titled "**Police Vigyan**" in Hindi language quarterly. For this, articles and research papers are sought from retired and serving police officers, scholars, professors, experts and persons having keen interest in the area of police administration and law & order.

The Directorate publishes **Indian Police Journal** quarterly in English language. The articles, papers published in this journal received from different sectors of the society are scrutinized by the expert body constituted by the Bureau.

The **Bureau library** has good collection of more than 25,000 books, research study reports, reference books, Ph.D. thesis and periodicals of national and international level.

The Directorate organizes from time to time Seminars, Workshops, Conferences on various current issues related to police organisation and functioning and other social issues in collaboration with State Police Organisation and other Institutes working in this field. **All India Police Science Congress** is a regular feature of the Directorate which is organized every year in collaboration with different States/UTs. Besides this, **National Conference for Women in Police** is also organized by the Directorate biannually.

### **Correctional Administration Wing**

**Consequent upon the recommendations made by the All India Committee on Jail Reforms (1980-83) about the establishment of a National Commission on Prisons under Chapter XXVI of its report, the Correctional Administration Wing of the Bureau of Police Research and Development has been established by the Ministry of Home Affairs vide their letter No. VII 11018/14/92-GPA.IV dated November 16, 1995 with a charter of functions which includes responsibilities relating to the study of problems affecting prison administration and the promotion of research and training in this field. In pursuance of these functions, the Wing has not only been sponsoring research projects to the eminent professionals in this field but has also been sponsoring various training programmes for prison officers through reputed Institutes and Prison Departments of the State Governments. This Wing also undertakes research projects at its own on issues deserving priority attention from the viewpoint of public policy. The priority in this regard are determined on the basis of a national consensus emerging at various forums, such as, Advisory Committee on Prison Reforms, Regional Meetings of the Heads of Prison Departments of States and Vertical Interaction Courses for Prison Officers. This Wing is headed by a Deputy Director and is assisted by an Assistant Director. The Correctional Administration Wing is guided in its activities by an ADVISORY COMMITTEE comprising of eminent persons in the field of law, correctional administration, social work, forensic medicine etc. The Advisory Committee on Prison Reforms functions in BPR&D is to guide the work relating to Correctional Administration.**

### **Functions and duties of Correctional Administration**

- Analysis and study of Prison statistics and problems of general nature affecting Prison Administration in the country.
- Assimilation and dissemination of relevant information to the States in the field of Correctional Administration.

- Coordination of Research Studies conducted by Regional Institute of Correctional Administration (RICA) and other eminent professionals in the field of Correctional Administration and to frame guidelines for conduct of research studies/surveys in consultation with State Governments.
- To review Training Programmes keeping in view the changing social conditions, introduction of new scientific techniques and other related aspects.
- To prepare Uniform Training Module including courses, syllabi, curriculum etc. for providing training at various levels to the Prison Staff in the field of Correctional Administration.
- Publication of reports, newsletters, bulletins and preparation of Audio Visual aids etc. in the field of Correctional Administration.

The Wing has been working actively towards mobilization of functionaries of Prison Administration in the States/Union Territories by providing them a formal as well as informal platform to interact with each other on various problems being faced by them at the operational level. This process has resulted into identification of certain priority areas for prison reforms as enumerated below:

1. Finding the Best Prison Practices and implementing the same in the Indian context.
2. Need to develop Research-oriented data-base for prisons at state level by establishing a Research and Development unit in their Prison Directorates to facilitate the supply of requisite data to National Crime Records Bureau well in time to make the publication on "Prisons in India" more comprehensive.
3. Need to standardize priority areas on Prison Reforms in order to promote advanced researches in this field.
4. Follow-up of the centrally sponsored modernization scheme of prison management in terms of fixation of criteria for allocation of funds to States, identification of priority areas for modernization, introduction of prison perspective planning and monitoring of utilization of funds released under this scheme.
5. Need to provide adequate exposure to prison staff both at the national and international levels.
6. Need to make our jails self-reliant by strengthening vocational training programme in prisons through privatization/self contracting basis.
7. Proper recognition to Indian Prison Service and cadre/career planning for prison officer at the national level.
8. Need to develop standard model plan for constructing new prisons.
9. Need to replace Indian Prison Act, 1894 by a new legislation followed by a new Model Prison Manual for maintaining uniformity in the working of prisons through out the country.
10. Modernization of correctional training in order to have quality management in prisons.



All proposals and letters are addressed to the Director General of Bureau of Police Research and Development relating to **Research and the Correctional Administration Directorate** are earmarked to the Director/Inspector General and in his absence, to the Deputy Director or the Assistant Director supervising the activities of the **Correctional Administration Directorate**. The proposals/letters are diarised in the Central Diary Section of the BPR&D. The papers are processed in concerned Section and put up to the respective head of the Directorate.

### **Modernization Directorate**

The Modernization Directorate was set up in 1970. The Directorate is headed by a Director, an officer of the rank of Inspector General of Police and is assisted by a Deputy Director, three Sr. Scientific Officers and two Sr. Scientific Assistants.

The Directorate has been **augmented in 2009** in terms of manpower providing more posts in various fields i.e. posts of Principal Scientific Officers, Senior Scientific Officers and Senior Scientific Assistants in the field of Explosives/Ballistics, Weapons, Uniform Accoutrement, Life Sciences, Building & Design, Electronics, Traffic & Transport.

The Directorate undertakes liaison with the National Laboratories, other scientific organizations and Institutions and Public and Private Sector Undertakings in the above fields, coordination of modernization programmes and stimulating indigenous production of Police equipment and system.

The Modernization Directorate is expected to keep abreast with modernizations in the application of science and technology to police work in India and other countries, and study new procedures and methodologies with a view to promoting the introduction of suitable equipment and techniques in police work in India to improve its operational efficiency.

Besides advising the Government of India, the Modernization Directorate, if required by the State Governments, also advises them on matters falling within the field of its operations.

The Modernization Directorate is having following Wings:

- a) Traffic and Transport Wing
- b) Uniform Accoutrement Wing
- c) Weapon Wing
- d) Electronics Wing
- e) Building and Design Wing
- f) Life Sciences Wing
- g) Explosive/Ballistics Wing

Each of the above mentioned Wing is headed by a Principal Scientific Officer.

**The Charter of Functions of these Wings are as follows:**

(1) To associate with the groups constituted by the MHA to develop Qualitative Requirements Specification (QRS) and Standard Operation Procedure (SOP) in respect of various items authorised for use in Central Armed Police Forces (CAPFs).

(2) To review the performance of various types of equipments used by the Police Forces in India and Modernization of new equipment in the following fields on receipt of reference from Ministry of Home Affairs, other Government agencies and also as self scouting: -

- a) Arms and Ammunition;
- b) Riot Control Equipment;
- c) Traffic Control Equipment;
- d) Weaponry;
- e) Clothing/Uniform;
- f) Police Building/design;
- g) Police Transport; and
- h) Miscellaneous Scientific Equipment including aids to investigation.

(3) To demonstrate and evaluate performance of various equipments and recommend scales and usage thereof on receipt of reference from MHA and other Government agencies.

**Some of the activities under taken by the Modernization Directorate are:-**

**Product Demonstration in items like:-**

- a) Bullet Proof Vehicles
- b) Run flat tyre for Bullet Proof Vehicle
- c) Explosive Detectors
- d) Digital Voice Loggers

**Some of the Qualitative Requirements (QRs) fixed/trials conducted are as under:-**

- a) QRs for Hand Held laser Range finder
- b) QRs for Hand Held Search Light
- c) QRs for Customized Bullet Proof Vehicles for VIP Protection
- d) QRs and Standard Operating Procedure (SOP) for trial evaluation of Light Weight Bullet Proof Jacket for CPMFs.
- e) QRs for Assault Rifles for CPMFs
- f) Trial of Run Flat system tyres in a Maruti Gypsy/TATA 407
- g) Fixation of scales of authorization for CAPFs of:
- h) Arms and Ammunition
- i) Equipment

j) Vehicles including BP Vehicle

### **Training Directorate**

Based on the recommendations of the Committee on Police Training, known as **Gore Committee**, Government of India, Ministry of Home Affairs, vide its Resolution No. 34/1/73-BPR&D/GPA.I dated 13<sup>th</sup> September 1973, set up a Directorate of Police Training in the Bureau of Police Research and Development to aid and advise the States/Union territories on the training of police officers.

The Training Directorate functions under the overall supervision of the Inspector/Director. However, the IG/Director assigns the work to its officers as per the workload available in the Directorate.

The functions of the Training Directorate are as under:

- a) to analyze from time to time the training needs of Police in the light of the changing socio-economic conditions with a view to introduction of such scientific techniques in police work as may respond well to the unattended challenges;
- b) to evaluate training programmes with a view to securing such standardization and uniformity in the training arrangements including courses, syllabi and curricula for various ranks in the States/Union Territories as may be desirable and to suggest modifications and improvements that may be considered necessary from time to time to meet new challenges and problems in the Police operations, administration and management;
- c) to supervise activities of Central Detective Training Schools i.e. Kolkata, Chandigarh and Hyderabad;
- d) to help devise new refresher, promotion, specialist and orientation courses considered necessary for the different grades and kinds of police officers;
- e) to pursue the work relating to the establishment of the Central Medico-legal Institute and the Central Traffic Institute;
- f) to prepare, in coordination with the Police Training Institutions, standard manuals, textbooks, pamphlets, lectures notes, case studies, practical exercises and other educative literature for use in these institutions;
- g) to distribute relevant literature to Inspectors General/Deputy Inspector Generals (Training) in the States for circulation to users in order to familiarize them with newer training concepts and to strengthen training consciousness among the higher ranks;
- h) to standardize equipments for training and training aids and to arrange for their production and supply to the various training institutions;
- i) to create and maintain a circulating library of films and CDs for the use of various Police Training Institutions;

- j) to assist in the training of police officers of various ranks at appropriate non police institutions within and outside the country with a view to broadening the outlook of Police Officers;
- k) to organize the annual Symposium of the Heads of Police Training Institutions and short seminars on various aspects of police training;
- l) to suggest the establishment of new training institutions under the Central Government as considered necessary from time to time;
- m) to act as a clearing house of information relating to syllabi, methods of training, teaching aids, training programmes and literature on various aspects of police work etc. from India and abroad;
- n) to help in the modernization of literature in the Central and State Police Training Institutions; and
- o) to make liaison with the Directorate of Training of Department of Personnel in relation, inter-alia, to training stat aids, projects and fellowships under the United Nations Development Programme (UNDP), United Nations Educational, Scientific and Cultural Organization (UNESCO) and Colombo Plan etc.

### **STANDING COMMITTEE ON POLICE TRAINING**

A **Standing Committee on Police Training** has been set up by the MHA for Training Directorate of Bureau of Police Research and Development. The Ministry of Home Affairs decides its composition from time to time for a period of 2/3 years. The Committee is headed by the Union Home Secretary. The Director General BPR&D is the convener of this Committee with official members from Ministry of Home Affairs, Department of Personnel, State Police and Central Police Force and Training Institutes. Director (Training), BPR&D is the Member Secretary. Three or four non-official members from media, women activist, professional experts, and management etc. are also included in the committee.

The main functions of the Standing Committee on Police Training are, *inter alia*, as follows:

- (i) To identify the problems and needs of police training;
- (ii) To liaise with various organisation/institutions relevant to profession, education, science and industry, etc. with a view to improving police training all round.

**Three Central Detective Training Schools located at Chandigarh, Kolkata and Hyderabad, headed each by a Principal of the rank of Superintendent of Police/DIG are also functioning under the Training Directorate of BPR&D.** Principals have been vested with powers to impart various training courses to the in-service Police Officers with the assistance of Vice-Principal, Deputy Superintendents of Police (Instructors), Inspectors and other employees. The Principals looking after day to-day administration are also performing delegated duties. Main functions and duties of these CDTs are as under: -

### **Central Detective Training School, Hyderabad**

The Central Detective Training School, Hyderabad was established in 1964, is now headed by Principal (An Officer of the rank of Superintendent of Police) and is assisted by one Vice-Principal, 7 Deputy Superintendents of Police (faculty members), two Inspectors and 9 Constables to run the training courses.

### **Central Detective Training School, Kolkata**

The Central Detective Training School, Kolkata was established in 1958, is headed by Principal (An Officer of the rank of Superintendent of Police) and is assisted by one Vice-Principal, 7 Deputy Superintendents of Police (faculty members), two Inspectors and 9 Constables to run the training courses. The School organizes about 17 training courses in a training calendar ending March each year. Out of these, 17 training courses, two courses are on Scientific Investigation (Advanced) and 13 weeks duration each, while remaining courses are short-term courses.

### **Central Detective Training School, Chandigarh**

The Central Detective Training School, Chandigarh established in 1974, is headed by Principal (An Officer of the rank of Superintendent of Police) and is assisted by one Vice-Principal, 7 Deputy Superintendents of Police (faculty members), two Inspectors and 8 Constables to run the training courses. The School organizes about 17 training courses in a training calendar ending March each year. Out of these, 17 training courses, two courses are on Scientific Investigation (Advanced) and 13 weeks duration each, while remaining courses are short-term courses.

On similar lines, the Government of India have set up **two more Central Detective Training Schools (CDTSs) in Ghaziabad and Jaipur under the 11th Five Year Plan.** The CDTS to be set up in Ghaziabad has already been allotted land by the Ministry of Urban Development, Government of India. The land for CDTS in Jaipur is likely to be allotted by the Government of Rajasthan shortly.

The Government of India has also approved setting up of **Central Academy for Police Training (CAPT) in Bhopal under the 11<sup>th</sup> Five Year Plan** for basic training of directly recruited Deputy Superintendent of Police of the States, Training of Trainers of Police personnel of States and Central Police Organizations and Specialized Training Courses for the Police Officers of the States and Central Police Organizations.

The objectives of setting up of the these training institutions are to impart training to the Investigating Officers from different parts of the country by using scientific aids to investigation right from the rank of Assistant Sub Inspector of Police to Dy. Superintendent of Police. These three Central Detective Training Schools have also been running acute vacancy position owing to reluctance of the lending departments to spare the candidates.

## **National Police Mission**

National Police Mission, as announced by Honorable Prime Minister in October, 2005, is functioning under the administrative control of the BPR&D since December, 2008. The National Police Mission Directorate functions under the overall supervision of the Additional Directorate General (ADG) and is assisted by Inspector General/Director and six Superintendents of Police. However, the ADG assigns the work to its officers as per the workload available in the Directorate. It is responsible for transforming the police forces in the country into an effective instrument for maintenance of internal security and facing the challenges in future, by equipping them with the necessary material, intellectual and organizational resources for the creation of a new vision for the police. The mission is having under mentioned objectives: -

- a. to bring in the required attitudinal changes, especially at the grass root level, by transforming the 'force psychology' into a 'service psychology';
- b. to bring about the required specialization in areas such as counter terrorism, counter insurgency, cyber and specialized economic crimes;
- c. to focus both on the special requirements of the mega/ metropolitan policing, and systems to strengthen policing in rural areas; and
- d. to ensure uniformity in police rules and regulations, as far as possible, in different States and Union territories.

## **Administration**

The Administration Directorate is headed by a Director assisted by Deputy Director. The Assistant Director (Administration) has been declared as Head of Office and he functions directly under the control and supervision of the Deputy Director and Director. The Assistant Director (Adm.) is assisted by an Administrative Officer. Administration Directorate and Accounts Branch are functioning under the control and supervision of Administrative officer and Assistant Director (Adm.). The Assistant Director (Adm.) has been declared as Head of Office/Drawing cum Disbursing Officer under the Delegation of Financial Power Rules, 1978 and he is discharging the duties and responsibilities of Head of Office delegated under different rules. Ministerial Cadre staff is engaged in looking after the personal service matters of the Officers and staff posted in the Bureau, as well as in providing administrative/budgetary support to the various activities and programme of respective Directorates in BPR&D.

## **(ii) The Powers and duties of its officers and employees.**

### **Research and Correctional Directorate**

The Research and Correctional Directorate functions under the overall supervision of the Director/Inspector General (Research). However, Director/IG (Research) assigns the work to various officers of the Directorate as per the workload available in the Directorate.

### **Modernization Directorate**

This Directorate works under the supervision of Director/IG(Mod). It undertakes liaison with the National Laboratories, other scientific organizations and Institutions and Public and Private Sector Undertakings in the above fields, coordination of modernization programmes and stimulating indigenous production of Police equipments/ system.

### **Training Directorate**

The Training Directorate functions under the overall supervision of the Director/Inspector General (Trg.). However, the Director/IG (Training) assigns the work to its officers as per the workload available in the Directorate.

### **CDTSs Hyderabad, Chandigarh, Kolkata**

All the three Central Detective Training Schools function under the supervision of the Director/Inspector General (Training) BPR&D who reports to Director General, BPR&D. Three CDTSS are headed by one Principal and each of the Principal has been vested with powers to impart various training courses to the in-service Police Officers with the assistance of Vice- Principal, Dy.S.P. (Instructors), Inspectors and other employees. The Principal is also looking after day to day administration of the training institutions and delegated/distributed duties to his subordinate officers and employees in smooth functioning of the training institutions.

Central Academy for Police Training (CAPT) has also been set up in Bhopal. The Government of Madhya Pradesh has allotted 400 acres of land free of cost to BPR&D for setting up of this Academy.

### **National Police Mission**

The National Police Mission Directorate functions under the overall supervision of the Additional Director General (ADG) and is assisted by IG/Director and six Superintendents of Police. However, the ADG assigns the work to its officers as per the workload available in the Directorate.

### **Administration**

The Administration Section functions under the overall supervision of the Deputy Director and Director/Inspector General(R&D). However, Assistant Director (Administration) assign duties to subordinate staff to administer the functioning of the Section.

### **(iii) The procedure followed in its decision making process, including channels of supervision and accountability.**

### **Research and Correctional Directorate**

All letters addressed to the Director General of Bureau of Police Research. The matters relating to Research are earmarked to the Director/Inspector

General and in his/her absence to the Deputy Director (Research). The Deputy Director (Research) supervises the activities of the Research and Correctional Directorate.

The proposals/receipts are diarised in the Central Diary Section of the BPR&D. The Assistant Director (Adm.) marks the papers of the different Directorates of BPR&D and shows the important receipts/papers to the Director General and in his absence, the senior most Director/Inspector General. The papers are processed in the different Units/Directorates and put up to the respective head of the Directorate.

The Annual Administrative report is sent to the Ministry of Home Affairs about the working of the organization. The Standing Committee on Police Research functions in BPR&D, which is constituted after every three years by the Ministry of Home Affairs. The Committee is headed by the Union Home Secretary and includes experts in the field of Law, Social Sciences, Criminology and serving Director Generals of Police from States and Central Police Organisations. The Research Study proposals received from different Government as well as non-Government organisations, time to time are either placed in the meeting of the Standing Committee or sent to the expert members of the Committee for their evaluation and concurrence. Once the concurrence is received from at least three members of the Standing Committee, the amount of approved proposal is sanctioned in three equal instalments subject to submission of quarterly progress reports timely. Besides this, the Research Directorate also award twelve Doctoral Fellowships in Police Science and Criminology every year to encourage the students doing Ph.D. from different recognised Universities of the Country. An advertisement in this respect is published in leading papers of every State and the candidature is accepted, scrutinized and placed before the Fellowship Award Committee consisting of expert members from different universities and research organisations in the field like Law, Social Sciences and Criminology. The Directorate also encourage authors writing books on police science and criminology by giving award titled "**Pt. GOBIND VALLABH PANT AWARD**" every year. An Evaluation Committee is constituted consisting of expert members on Police Science, Forensic Science and area of Hindi Literature to finalise the decision of the award. An advertisement is published in all leading papers of the country seeking suitable manuscripts on the Police related theme selected for the year.

### **Modernization Directorate**

All the letters are addressed to the Director General of Bureau of Police Research and Modernization. The matters relating to Modernization Directorate are earmarked to the Director(Modernization)/ Inspector General and in his/her absence, the DIG/Dy. Director (Modernization) supervises the activities of the Modernization Directorate.



The decision involved in this Directorate involves are taken through different committees constituted by MHA. These Committees are headed by Director General/Director, BPR&D with members chosen from various Central Police Organisations. Some of the Committees functioning in this Directorate are as under: -

- (i) The Standing Committee on considering Induction of new item including weapons and equipment in Central Armed Police Forces (CAPFs).
- (ii) Committee on Revision of scale of Authorization of Transport in respect of CAPFs.
- (iii) Standing Committee for the Review of Technologies and Modernization of CAPFs.
- (iv) Committee on Setting up of Qualitative Requirement committee for Equipment's of Disaster Management.

### **Training Directorate**

All letter addressed to the Director General of Bureau of Police Research and Development relating to training are earmarked to the Director/Inspector General and in his/her absence, the Deputy Inspector General/Deputy Director (Training) supervises the activities of the Training Directorate.

### **Central Detective Training School, Hyderabad**

All proposals/receipts are received by the Assistant/PA and sent to Principal. Assistant/Personal Assistant marks the proposals/receipts to the concerned sections. The papers are processed in the different sections and put up to the Principal through Assistant. All Training related proposals/receipts are processed by the Training Section and put up to the Principal.

### **Central Detective Training School, Chandigarh/Kolkata**

All proposals/receipts are received by the Assistant/PA and sent to Principal. Assistant/Personal Assistant marks the proposals/receipts to the concerned sections. The papers are processed in the different sections and put up to the Principal through Assistant. All Training related proposals/receipts are processed by the Training Section and put up to the Principal.

### **Administration**

The decision making process, supervision and accountability is vested with Director(Administration) to the extent delegated by the DG, BPR&D. The matters relating to Administration Directorate are earmarked to the Director (Administration) who, along with the Deputy Director (Administration) supervises the activities of the Administration Directorate. The administrative matters along with rule position are processed and submitted by the Administrative Directorate headed by the Administrative Officer to the Director(Administration) through the Deputy

Director (Administration) and Assistant Director (Administration). The proposals/receipts are diarised in the Central Diary Section of the BPR&D. The Assistant Director (Administration) marks the papers of the different Directorates of BPR&D and shows the important receipts/papers to the Director General through Deputy Director and Director(Administration). Thereafter the papers are processed in the different Units/Directorates and put up to the respective head of the Directorate.

The Assistant Director (Administration) has been declared as **HEAD OF OFFICE/DRAWING and DISBURSING OFFICER** under the Delegation of Financial Power Rules, 1978 and he is discharging the duties and responsibilities of Head of Office delegated under Delegation of Financial Power Rules, 1978, Fundamental Rules & Supplementary Rules.

Annual Administrative Report is sent to the Ministry of Home Affairs about the working of the Bureau.

#### **(iv) The norms set to discharge functions of Research and Correctional Directorate**

##### **Research and Correctional Administration Directorate**

Annual action plan is prepared:

- (1) to grant research studies to different Government as well as non-Government organizations;
- (2) to award twelve doctoral fellowship in Police Science and Criminology in every financial year;
- (3) to select eight books(five for original writing, two for translated books and one for Pt. Govind Bhallav Pant Award scheme) in writing book in Hindi;
- (4) to facilitate the modernization of State police Organizations through constant monitoring and scrutiny of new proposals as member of Empowered Committee on implementation of Modernization of Police Force Scheme of MHA;
- (5) To ensure implementation of the decisions taken by the Bureau in the committees meetings, conferences, workshops; and
- (6) meetings are regularly conducted by Director General, BPR&D and decisions taken to regulate the day to day working of the organization.

##### **Correctional Administration**

Annual Action plan is prepared to:

- a) Organize courses for various ranks of Prison personnel in the country. Nominations are invited from the States/Union territories.
- b) Produce Training material, Manuals, simulation exercises, etc.
- c) BPR&D Sponsored research projects on various priority areas in the field of Correctional Administration.

BPR&D organizes All India Prison Duty Meet on the lines of All India Police Duty Meet biennially with a view to improving the standard of professional skills and also to promote comradeship among the prison personnel. It also provides a platform for the prison personnel across the country to show their talents at the national level to boost up their morale BPR&D

organizes All India Conference of DGs/IGs Prisons and Secretaries (Prisons) of All States/UTs biannually.

### **Modernization Directorate**

Annual action plan is prepared:

- (i) to examine induction of new items including weapons and equipment for CPMFs through deliberation in the Technical Committee set up by MHA;
- (ii) to examine scale of authorization of transport in respect of minutes/administration, establishment of CAPFs;
- (iii) to scrutinize new technologies and modernisations for introduction in CPMFs and State Police Forces;
- (iv) to associate with other committees set up by MHA for lending on the qualitative requirements of various items under head weaponry, communication and surveillance proposed to be introduced for CAPFs;
- (v) to associate with the trial evolution of various new items being introduced in CPMFs as member or chairperson; and
- (vi) to arrange presentation of new products and system having relevance for improvement in policing.

### **Training Directorate**

Annual action plan is prepared:

- (i) to organize courses for various ranks of Police personnel in the country. Training Calendar is also prepared and nominations are invited from the States/Union territories and Central Police Organizations;
- (ii) to produce Training material – case study, manuals, textbooks, simulation exercises, procuring/producing training films etc.; and
- (iii) to organize Annual Symposium of Heads of Police Training Institutions to discuss matters relating to Police training and to suggest remedial measures.

### **CDTS Hyderabad**

Annual Action plan is prepared for:

- (i) preparation of Training Calendar;
- (ii) Updating training material as per directions of Training Directorate, BPR&D;
- (iii) procuring latest Training films/CDs/equipments;
- (iv) Taking remedial measures as per the evolution reports of trainees;
- (v) preparing /modifying question banks; and
- (vi) acting as Chief Judge in All India Police Duty Meets and conducting various tests/supervising the other judges.

### **CDTS Chandigarh**

- (i) Follows the directions given by BPR&D, New Delhi.
- (ii) Decisions taken by BPR&D in the meetings are communicated which will be followed.
- (iii) Preparing a Training Calendar for each financial year and getting it approved by BPR&D, New Delhi.

- (iv) Various Circulars from Ministries (Ministry of Home Affairs, Ministry of Finance, etc.).
- (v) Departmental Circulars.
- (vi) Monthly meetings are conducted and decisions taken to regulate the day to day working of the Organization.
- (vii) Expenditure Review Meetings are conducted.

### **CDTS Kolkata**

- (i) Follows the directions given by BPR&D, New Delhi.
- (ii) Decisions taken by BPR&D in the meetings are communicated which will be followed.
- (iii) Preparing a Training Calendar for each financial year and getting it approved by BPR&D, New Delhi.
- (iv) Various Circulars from Ministries (Ministry of Home Affairs, Ministry of Finance, etc.)
- (v) Departmental Circulars.
- (vi) Monthly meetings are conducted and decisions taken to regulate the day to day working of the Organization.
- (vii) Expenditure Review Meetings are conducted.

### **Administration**

The Government of India have framed detailed rules and regulations/norms on the service matters of Central Government Employees and the same are followed by the Administration Directorate.

### **(v) The rules, regulations, instructions, manuals and records used by the employees for discharging its functions.**

#### **Research Directorate**

1. Constitution of India
2. Major Criminal Law Manual
3. Special and Local Law Manual
4. BPR&D Resolutions
5. Police Manuals of States/UTs
6. All India Service Manual
7. Police Drill Manual
8. Commissions and Committees Report
9. Report of National Police Commission
10. Reports of other police reforms Committees/ Commissions
11. Standing Committee on Police Research
12. Committee on Doctoral Fellowship Programme in Police Science and Criminology
13. Inputs received from Research Studies which are utilized to select themes of the courses
14. Feedback received from different police organizations

#### **Modernization Directorate**

- (i) All India Police Wireless Manual on Equipment Standards (2000)

- (ii) Manuals-National Institute of Justice
- (iii) General Brochure of manufacturers
- (iv) Magazines available in the library

### **Training Directorate**

- (i) Bible for Police Training – Report on Committee on Police Training (Gore Committee Report)
- (ii) Report of National Police Commissions
- (iii) Report of other Police Reforms Committees/Commissions
- (iv) Instructions from the Ministry of Home Affairs from time to time
- (v) Inputs received from Research Studies are also utilized to select themes of the courses.

### **CDTS Hyderabad**

Instructions/rules/regulations given by the Training Directorate of BPR&D Headquarters with regard to conducting training courses are followed. As for the Administrative/financial matters, the Rules/regulations/instructions are followed as per the BPR&D and Central Government rules of FRs/DFPRs etc.

### **CDTS Chandigarh**

- (i) Annual Confidential Reports which are not for public view.
- (ii) Reading material for various courses being conducted which are meant only for in service police personnel.
- (iii) Various forms useful for Police personnel in the discharge of their duties such as FIR form, Crime Details Form, Property Search & Seizure Form, Arrest/Court Surrender Form, Charge Sheet/ Case Disposal Report, Result of Appeal Form, Inquest Form, etc. and Training Calendar for the financial year.

### **CDTS Kolkata**

- (i) Annual Confidential Reports which are not for public.
- (ii) Reading material for various courses being conducted which are meant only for in-service police personnel.
- (iii) Various forms useful for Police personnel in the discharge of their duties such as FIR form, Crime Details Form, Property Search & Seizure Form, Arrest/Court Surrender Form, Charge Sheet/ Case Disposal Report, Result of Appeal Form, Inquest Form, etc. and Training Calendar for the financial year.

### **Correctional Administration**

- i. All India Committee on Jail Reforms (1980-83)
- ii. National expert Committee on Women Prisoners (1987)
- iii. UN Standard Minimum Rules for Treatment of Offenders (1955)
- iv. Model Prison Manual for Management of Prisons in India (2003)
- v. UN Training Manual/Guide for augmentation of Prison training

- vi. Hand Books on the Rights and Duties of Prisoners, Prison Officers and Visitors
- vii. Report of other Prison Reforms Committees/Commissions
- viii. Instructions from the Ministry of Home Affairs issued from time to time
- ix. Inputs received from research studies are also utilized to select themes of the training programmes

### **Administration**

- i. Central Civil Services Classification Control and Appeal (CCS CCA) Rules Conduct Rules, Discipline, Leave Rules, Medical Attendance Pension Rules, Recruitment, Seniority, Promotion etc.
- ii. Fundamental Rules and Supplementary Rules (FR & SR) Pay Rules, and Rules for Traveling Allowance (TA), Leave Travel Concession (LTC), House Rent Allowance (HRA), City Compensatory Allowance (CCA), General Provident Fund (GPF), Joining time etc.
- iii. Delegation of Financial Power Rules.
- iv. General Financial Power Rules.
- v. Income Tax Act and Income Tax Rules.
- vi. Civil Accounts Manual.
- vii. Central Government Employees Group Insurance Scheme (CGEGIS), Staff Car, Accommodation, Advances.
- viii. Establishment and Administration.

### **(vi) A statement of the categories of the documents held by it or under its control.**

#### **Research Directorate**

1. Reading materials for Research studies on different areas of Police Organisation.
2. Sponsored and in-house Research studies of BPR&D.
3. Thesis of Doctoral Fellowship Scheme.
4. Police drill Manual.
5. Information regarding Conferences, Workshops etc.
6. Minutes of Police Science Congress.
7. Minutes of DsGP/IGsP Conference.
8. Publications of Indian Police Journal and Police Vigyan.
9. Sponsored published books of the BPR&D.
10. Publications of Data on Police Organization.
11. Publication of Newsletter.

#### **Correctional Administration**

- i. Training courses (Vertical Interaction Courses for Prison Officers);
- ii. Training courses for Prison Officers on Human Right in Prison Managements;
- iii. Model Prison Manual for the Management of Prisons in India (2003), reprinted in 2011;

iv. Proceedings of meetings of **Advisory Committee on Prison Reforms**.

### **Modernization Directorate**

1. Allocation of Tear Gas Gun and Tear Smoke munitions for Central Armed Police Forces (CAPFs) and All States Police Forces and other organisations manufactured by Border Security Force, Tekanpur, Gwalior.
2. Proceedings of meetings of Standing Committee on Induction of new item including weapons and equipments in CAPFs.
3. Trial and Evaluation Reports of various security items conducted under the aegis of BPR&D.
4. Scale & Authorisation of various security items prepared for CAPFs and State Police Forces.

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### **Training Directorate**

- i. Training courses (Vertical Interaction Courses for IPS Officers;
- ii. Specialized Training Courses for Middle Level Police Officers at the Institutions of Central Police Forces (BSF, ITBP, CRPF, CISF, NSG, SSB, Assam Rifles).
- iii. Specialized Training Courses for Middle Level Police Officers at the Central Detective Training Schools, Chandigarh, Hyderabad and Kolkata.
- iv. Publications of Training Directorate, BPR&D.
- v. Proceedings of the Symposium of Heads of Police Training Institutions in India.
- vi. Proceedings of meetings of Standing Committee on Police Training.
- vii. Training Films Library.

### **CDTS Hyderabad**

Study/Course material and other related documents, like list of guest lecturers and their bio-data, evaluation forms, registration forms of trainees, joining reports, photo registers, practical exercise forms of the following Training Courses conducted in CDTS, Hyderabad.

### **CDTS Chandigarh**

1. Fundamental Rules/Supplementary Rules
2. Medical Attendance Rules
3. Delegation of Finance Powers Rules
4. D.D.O. Rules
5. CCS & CCA Rules
6. BPR&D Recruitment Rules
7. General Financial Rules
8. All India Service Manual
9. File Register
10. Instructions received from BPR&D for conducting various Courses.

### **CDTS Kolkata**

- i. Training Calendar for the year for each year; and

ii. Training materials on specific topics for use of police officers.

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### **Administration**

i. Personal file/Service Book

ii. Telephone Register

iii. Store purchase files/Inventory/Stock Register, Consumable and Non consumable

iv. Annual Confidential Dossier

v. Pay Bill Register

vi. GPF Group D Ledger/Broadsheet

vii. Loans and Advances Register

viii. Contingent Register

ix. Non contingent Register

x. Cash Book

xi. Pension case files

xii. Income Tax records

xiii. Welfare grant/Welfare fund records and registers

**(vii) The particulars of any arrangement exists for consultation with or representation by the members of public, in relation to the formulation of policy or implementation there of:-**

### **Research Directorate**

Different Committees exist in the Research Directorate consists of experts from public to gather their views and opinion in relation to the formulation of policy and implementation thereof.

### **Correctional Administration**

Training courses (Vertical Interaction Courses for Prison Officers);

Training courses for Prison Officers on Human Right in Prison Managements;

Model Prison Manual for Management of Prisons in India (2003);

Proceedings of meetings of **Advisory Committee on Prison Reforms**.

### **Modernization Directorate**

No such Directorate exists.

### **Training Directorate**

Vertical interaction courses are organized in different parts of the country where public representatives are invited. Committee on Police Training exists in which experts from public are members to give their views and opinion relating to police training.

### **CDTS Hyderabad**

Monthly meetings are held with the staff members working in CDTS. Discussions are held with the various Guest Faculty which helps in designing a course. Inviting Non-Governmental Organizations (NGOs), Social Organization personalities to interact with the trainee police officers during the courses.



### **CDTS Chandigarh**

- (i) Monthly meetings are held with the staff members working in CDTS.
- (ii) Discussions are held with the various Guest Faculty which helps in designing a course.
- (iii) Informal interview with the public regarding police functions and their performance because public is a major stake-holder in the way of Police functions which assist in identifying areas in which there is a need for training.
- (iv) Inviting NGOs, Social Organization personalities to interact with the trainee police officers during the courses.

### **CDTS Kolkata**

- (i) Monthly meetings are held with the staff members working in CDTS.
- (ii) Discussions are held with the various Guest Faculty which helps in designing a course.
- (iii) Informal interview with the public regarding police functions and their performance because public is a major stake-holder in the way of Police functions which assist in identifying areas in which there is a need for training.
- (iv) Inviting NGOs, Social Organization personalities to interact with the trainee police officers during the courses.

### **Administration**

No such arrangements exist.

**(viii) A Statement of the Boards Councils, Committees and other Bodies consisting of two or more persons constituted by it. Additional, information as to whether the meetings of these are open to the public or the minutes of such meetings are accessible to the public.**

### **Research and Correctional Directorate**

- (i) Standing Committee on Police Research represents by Head of the Police organizations of States/Central Police Organisations, academicians and legal experts etc.
  - (ii) Committee for award of doctoral fellowship in police Science & Criminology consists of professors and academicians of different Universities/Organisations.
  - (iii) Pt. Govind Ballabh Award Committee consists of experts on Criminology, Police Science and Hindi Literature etc.
  - (iv) Additional Board for Indian Police Journal.
  - (v) Additional Board for Police Vigyan.
  - (vi) Committee for selection of library books.
- The minutes of such meetings are not accessible to the public.

### **Training Directorate**

- i. Symposium of Heads of Police Training Institutions organizes with the help of one of the State Police Forces or the Central Police Organizations.

The officers of the rank of DGP/IGP, DIG (In-charge) Training Establishment and the Heads of Police Training Institution participate in the function. The 29th Symposium was held in Thrissur (Kerala) in October 2004.

ii. Standing Committee on Police Training: Details already given above.

### **CDTS Hyderabad**

i. Monthly meetings are held with the staff members working in CDTS. Discussions are held with the various Guest Faculty which helps in designing a course.

ii. Inviting NGOs, Social Organization personalities to interact with the trainee police officers during the courses.

### **CDTS Chandigarh**

(i) Purchase Committee consisting of Principal, CDTS, DySP (Admn)/Inspector (Admn.) and Office Assistant according to the financial rules.

(ii) Training Needs Analysis Committee which takes care of formulating training programmes comprised of Principal, CDTS as Chairman, Dy. SP, Inspector (Trg.) and P.A. (Training) as other members.

(iii) Verification of Articles Committee.

(iv) BPR&D Welfare Committee.

### **(ix) Directory of Officers and Staff**

## **(x) The monthly remuneration received by each of its officers and employees including the system of compensation as provided in its regulations:-**

### **LIST OF OFFICERS AND STAFF OF BPR&D ALOGNWITH THE PAY BAND, GRADE PAY AND GROSS SALARY**

<b>SL. NO</b>	<b>NAME</b>	<b>Designation</b>	<b>PAY BAND</b>	<b>G/ SALARY</b>
1	Sh.Rajan Gupta,	DG	FIX-80000/-	152375
2	Sh. Radha Kishan Kini	ADG	HAG-67000-79000	150475
3	Dr. Ish Kumar	DIR (Trg.)	PB-4-10000/-	146675
4	Sh. L Mohanti	DIR (ADM)	PB-4-10000/-	132976
5	Smt. N. A Chaudhary	DIR (SU)	PB-4-10000/-	138676
6	Sh. Anand Prakash	DIR (MOD)	PB-4-10000/-	129518
7	Smt. Rina Mitra	DIR (NPM)	PB-4-10000/-	146276
8	Sh Parmod Asthana	DIR (Res)	PB-4-10000/-	129518
9	Sh. Lok Nath Behera	DIR (Trg.Int.)	PB-4-10000/-	183075
10	Sh. Indraj singh	DIG (MOD)	PB-4-8900/-	147391
11	Sh. Pankaj Goomer	DIG (ADM)	PB-4-8900/-	165049

12	Sh. Sunil Kapur	DIG (SU)	PB-4-8900/-	125234
13	Sh. G.S. Chaudhary	DIG (Trg.)	PB-4-8900/-	140073
14	Sh. B.K Jha	DIG (Res)	PB-4-8900/-	146591
15	Sh. Sanjay Siva	DIG (CA)	PB-4-8900/-	146591
16	Sh. Anshuman Yadav	DIG (NPM)	PB-4-8900/-	109464
17	Sh. Sumit Gupta,	PSO	PB-4-8700/-	129256
18	Sh. Sanjay Sharma	PSO	PB-4-8700/-	117704
19	Sh.Sultan Ahmed	SP (NPM)	PB-4-8700/-	121510
20	Dr. Dhani Ram	AD ADM)	PB-3-6600/-	75182
21	Sh.S L Peshan	JAD Stat.	PB-3-5400/-	68560
22	Smt. Vinod Bala Sudharsan	AO	PB-2-4800/-	51091
23	N.K. Banerjee	SO	PB-2-4800/-	49590
24	Sh. Zile Singh	SPS	PB-3-5400/-	73884
25	Sh. K.K. Meena	JR ANALYS	PB-2-4600/-	43776
26	Smt. Indra Kausik	PS	PB-2-4600/-	56284
27	Smt. Manju Kashyap	PS	PB-2-4600/-	48678
28	Smt. Neelam Ghera	PS	PB-2-4600/-	55884
29	Sh. Surender Parkash Gupta	PS	PB-2-4600/-	56262
30	Sh. Harihar Pathak	SR.STAT	PB-2-4600/-	59492
31	G.K.N Chowdhary	EDITOR IPJ	PB-2-4600/-	52166
32	Sh. Diwakar Sharma	EDITOR HINDI	PB-2-4600/-	54014
33	Dr.Ravi Ambast	DY SP	PB-2-4600/-	55128
34	Sh.Y K Sharma	DY SP	PB-2-4600/-	57175
35	Sh. Harjit Singh	PA	PB-2-4600/-	51132
36	Smt. Rita Roy	PA	PB-2-4600/-	50208
37	SMT.Indu naswa	PA	PB-2-4600/-	51176
38	Sh. Sandeep Kumar Sexana	PA	PB-2-4200/-	39626
39	Sh. Ish Kumar	PA	PB-2-4200/-	41874
40	Sh. S. Nesayan	PA	PB-2-4200/-	35830
41	Sh. Raju K	PA	PB-2-4200/-	37297
42	Sh. Daya Ram	PA	PB-2-4200/-	53350
43	Sh. Rajesh	STN-III	PB-1-2400/-	30584

44	Smt. Uma Singh	STN-III	PB-1-2400/-	25403
45	Sh. Sudhakar Deshmukh	ASSTT	PB-2-4600/-	48659
46	Sh. S.K. Pal	ASSTT	PB-2-4600/-	53970
47	Sh. S.K. Tomar	ASSTT	PB-2-4200/-	36822
48	Smt. Anita Mahajan	ASSTT	PB-2-4200/-	40506
49	Sh. R.B Singh	ASSTT	PB-2-4200/-	37000
50	Sh.Rakesh Kumar	ASSTT	PB-2-4800/-	56984
51	Sh. S.C Dabral	Hindi tr-II	PB-2-4200/-	34962
52	Sh.A S Gangwar	SSA	PB-2-4600/-	42772
53	Rita Tiwari	SSA	PB-2-4600/-	56918
54	Sh. Ganesh Murthy	Acctt	PB-2-4600/-	54858
55	Sh. Rakesh Negi	Acctt	PB-2-4200/-	35302
56	Sh. Anand Prakash	Comp/Opr	PB-2-4200/-	39824
57	Sh. Rajender Kumar	UDC	PB-1-2800/-	35631
58	Sh. Ram Niwas	UDC	PB-1-2800/-	32234
59	Sh. Vijendra Kumar	UDC	PB-1-2400/-	30188
60	Sh. Sanjay Kumar Verma	UDC	PB-1-2400/-	28098
61	Sh. Virendra Singh	SI	PB-2-4200/-	41452
62	Sh. Ranvir Singh	LDC	PB-1-2400/-	28208
63	Sh. Ishwar Chand	SCD	PB-1-2400/-	25858
64	Sh. Jagdish Lal	SCD	PB-1-1900/-	29601
65	Sh. Prem Chand	SCD	PB-1-2800/-	32881
66	Sh. Bharat Singh	SCD	PB-1-2000/-	27853
67	Sh. Ishwar Singh	SCD	PB-1-2000/-	30879
68	Sh. Laxam Ram	DR	PB-1-2000/-	28811
69	Sh.Ravi Kumar	ASI/S/KEEP	PB-1-2400/-	27630
70	Sh. Ashish Soam	HC	PB-1-2000/-	27379
71	Sh. Sukhbir Singh	CT	PB-2-4200/-	37032
72	Sh. Ghasi Ram	CT	PB-2-4200/-	33706
73	Sh. Srinivasan Sharma	CT	PB-2-4200/-	37404
74	Sh. Santosh Dangwal	CT	PB-2-4200/-	36765
75	Sh. Virendra Singh bisht	CT	PB-1-1900/-	25955
76	Sh. Trilok Nath Bali	CT	PB-1-1900/-	26068
77	Sh. Prem Singh Negi	CT	PB-1-1900/-	27227
78	Sh. Om Prakash	CT	PB-1-1800/-	28428
79	Sh. Dhari Dhar Sahoo	CT	PB-1-2000/-	26580

80	Sh. Vinod Kumar Sharma	CT	PB-1-2000/-	26040
81	Sh. Sataya narayanan	CT	PB-1-1800/-	24390
82	Sh.Prem Singh	CT	PB-1-1800/-	31307
83	Sh.A K Yadav	CT	PB-1-1800/-	29260
84	Sh. Bharam Parkash	MTS	PB-1-2000/-	29105
85	Sh. Surender Kumar	Lib Att.	PB-1-2800/-	33180
86	Sh. Naresh Kumar	MTS	PB-1-2000/-	28207
87	Sh. K. Ana dhurai	MTS	PB-1-2000/-	27601
88	Sh. Mukesh Kumar	MTS	PB-1-2000/-	24262
89	Sh.Ravinder Kumar	MTS	PB-1-2000/-	27601
90	Sh. Subhash Chander	MTS	PB-1-2000/-	24262
91	Sh. N. Inao Singh	MTS	PB-1-1900/-	22894
92	Sh. Raj Kumar	MTS	PB-1-1900/-	26017
93	Sh. Jitender Kumar	MTS	PB-1-1900/-	25065
94	Sh. F.S. Bhist	MTS	PB-1-1900/-	22020
95	Sh. Parhlad	MTS	PB-1-2400/-	30813
96	Sh. Sant Ram	MTS	PB-1-2400/-	30813
97	Sh. Santosh	MTS	PB-1-2400/-	30813
98	Sh. Vinod Kumar	MTS	PB-1-1900/-	21564
99	Sh. Suresh Chand	Cant/clk	PB-1-1900/-	28915
100	Sh. Satyavir Singh	Halwai	PB-1-2000/-	27656
101	Sh. Jitender Kumar	Bearer	PB-1-1900/-	21982
102	Sh.Dheeraj Kumar	Asstt	PB-2-4200/-	34566
103	Sh. Amita Chandel	Sr.Invest.	PB-2-4200/-	30267
104	Sh.Dinesh,	PA	PB-2-4200/-	30267
105	Sh.Sandeep Sharma	PA	PB-2-4200/-	34566
106	Sh.Deepak Bisht	PA	PB-2-4200/-	30267
107	Sh.Rajeev Kumar	PA	PB-2-4200/-	34566
108	Sh.Mukesh Kumar	PA	PB-2-4200/-	33642
109	Sh.Mukesh	PA	PB-2-4200/-	33642
110	Smt.Anita	PA	PB-2-4200/-	32740
111	Ms.Neetu Verma	PA	PB-2-4200/-	32740
112	Sh.Manish Mohan	PA	PB-2-4200/-	28690
113	Sh.Sanjay Pal	PA	PB-2-4200/-	32740
114	Ms.Sweta Kushwah	PA	PB-2-4200/-	32740
115	Sh. Sunil Kumar	PA	PB-2-4200/-	32740

116	Ms.Anu Shree	Res.Asstt	PB-2-4200/-	32740
117	Sh.Nirpat Patel	Res.Asstt	PB-2-4200/-	32740
118	Ms.Dimple Sharma	PA	PB-2-4200/-	35780
119	Ms.Jyoti Yadav	STN-III	PB-1-2400/-	24842
120	Sh.Pramod Kumar	STN-III	PB-1-2400/-	21869
121	Sh.Rakesh Kumar	STN-III	PB-1-2400/-	24842
122	Ms.Seema Darshana	STN-III	PB-1-2400/-	21869
123	Ms.Sempi Kumari	STN-III	PB-1-2400/-	24842
124	Sh.Suman Saurav	LDC	PB-1-1900/-	16739
125	Sh.Sanjeet Khatri	LDC	PB-1-1900/-	18674
126	Sh. Amit kumar	LDC	PB-1-1900/-	18674
127	Sh.Sandeep Kumar	LDC	PB-1-1900/-	18674
128	Sh.Rajiv Raushan	LDC	PB-1-1900/-	18674
129	Sh.Rohit	LDC	PB-1-1900/-	18146
130	Sh.Mahesh Pasi	SCD	PB-1-1900/-	19277
131	Sh.Deepak Sharma	SCD	PB-1-1900/-	19277
132	Sh.Uday Bhan	DR	PB-1-1900/-	18749
133	Sh.Vijay Kumar	LAB.ATT.	PB-1-1800/-	17486
134	Sh.Ankit Gupta	LAB.ATT.	PB-1-1800/-	17486
135	Sh.Sandeep Kumar	LAB.ATT.	PB-1-1800/-	17486
136	Sh.Hemraj Sharma	LAB.ATT.	PB-1-1800/-	17486
137	Sh.Chanchal Kumar	LAB.ATT.	PB-1-1800/-	17486
138	Sh.Rajeev Sood	LAB.ATT.	PB-1-1800/-	17486
139	Sh.Rajesh Kumar	LAB.ATT.	PB-1-1800/-	18626
140	Sh.Pankaj Kanojia	MTS	PB-1-1800/-	17561
141	Sh. Sajjan Singh	BEARER	PB-1-1800/-	18734
142	Sh. Subhash	BEARER	PB-1-1800/-	17561

HAG FIX- Rs.80000/-	1
HAG. Rs.67000-79000/-	1
PB--4 Rs.37400-67000/-	17
PB-3 Rs.15600-39100/-	3
PB-2 Rs.9300-34800/-	54
PB-1 Rs.5200-20200/-	66
<b>TOTAL</b>	<b>142</b>

**(xi) The budget allocated to each of its agency indicating the particulars of all plans proposed expenditure and reports on disbursements:**

**BIFURCATION OF BUDGETARY ALLOCATION OF BPR&D AND CDTS FOR 2012-13**

**TOTAL ALLOCATION FOR 2012-13**

BPR&D HQrs = 83.71 Crores

Central Detective Training Schools (CDTSs) = 33.33 Crores

Central Academy for Police Training (CAPT) = 47.00 Crores

**TOTAL = 164.04 Crores**

**(xii) The manner of execution of subsidy programme including the amount allocated and the details and beneficiaries of such programmes.**

**Research Directorate**

1. Workshops/Conferences are sponsored for different Organisations both Government & non government from time to time. For this, a detailed proposal on workshop/ conference is to be submitted to the organization for evaluation and approval of the Ministry of Home Affairs is required. Recently, for **All India Criminology Conference**, the Bureau sanctioned Rupees one lakh to the concerned Organisation and for holding 2<sup>nd</sup> National Conference for Women in Police in Uttaranchal, Rs. 4.9 lakhs was sanctioned by the Bureau.

2. Six fellowships for Doctoral work in Police Science & Criminology are advertised regularly for awarding to do Ph.D. work from different recognized Universities of the Country.

**Modernization Directorate**

Nil

**Training Directorate**

The training programmes for IPS Officers are sponsored at various academic and non academic institutions in the country on the rates of course fee and boarding/lodging a prescribed by the Department of Personnel and Training, Government of India. The programmes are sponsored with the approval of the Ministry of Home Affairs.

The training programmes for Middle Level Police Officers are organized in the Police Training Institutions of the Central Police Forces and the Central Detective Training Schools. The training materials are produced on need basis on the recommendations of the Standing Committee on Police Training and on the basis of inputs provided by the Research Study or recommendations of Committees/Commissions/MHA/Specialized Organizations etc.

The beneficiaries are the Police personnel in the country.

**(xiii) Particulars of recipients of Concession permits or authorization granted by it.**

Nil

**(xiv) Details of the information available to or held by it, reduced in an electronic form.**

**Research Directorate**

1. List of sponsored and in house research study.
2. List of completed and ongoing Ph.D thesis.
3. List of Award of Pt.Govind Ballabh Pant.
4. List of All India Police Science Congress.
5. Rules & Regulations of Doctoral Fellowship in Police Science & Criminology.

**Training Directorate**

Training Calendar for the year 2005-06

Training Materials on specific topics for the use of Police Officers

Report of Committee on Police Training (Gore Committee)

Report of National Police Commissions

**CDTS Chandigarh**

1. Registration forms for the Training Course
2. Joining Report forms for the trainees
3. Movement/Relieving Orders forms for the trainees
4. Proforma of Certificate issued to trainees
5. Course Guidelines
6. Course Calendar
7. Course Contents – which can be shared with other police training institutions with the approval of DG BPR&D
8. Evaluation Forms

**14. Details of information available to, or held by it, reduced in a n electronic form.**

1. Registration forms for the Training Course
2. Joining Report forms for the trainees
3. Movement/Relieving Orders forms for the trainees
4. Proforma of Certificate issued to trainees
5. Course Guidelines
6. Course Calendar
7. Course Contents – which can be shared with other police training institutions with the approval of DG BPR&D
8. Evaluation Forms
9. Brief course contents of all courses conducted in CDTS, Hyderabad

**Administration**

- a) Pay roll



- b) Income tax return, TDS Form 16
- c) Budget and Expenditure
- d) Delegation of Financial powers
- e) Posts sanctioned, Filled and vacant particulars
- f) ACR Maintenance record
- g) Pension forms
- h) Telephone Directory
- i) Monthly report and returns
- j) Sanction orders/Forms/Misc. documents etc.

**(xv) Particulars of facilities available to the citizens for obtaining information, including, the working hours of a library or reading room, if maintained for public use.**

The Bureau's library has good collection of books, reports, thesis and bound volumes of Encyclopedias etc. and periodicals in the field of Police Science, Criminology, Correctional Administration, Forensic Science, Law. Besides these, Magazines and Newspapers on regular basis are kept for reference services to the regularly visiting research scholars, professionals, academicians and police officers for their research work.

It intends to provide Library service to users based on modern Information Technology through Delhi Library network (**DELNET**) and Grand **JURIX CD** on Law & Supreme Court case law, criminal law, Direct Taxes and Company law etc.

Bureau's Library has also provides services on the basis of inter library loan scheme for exchange and issue of books and other reading material to other libraries.

Bureau's Library is **open to visitors from Monday to Friday between 10.00 am and 5.00 pm.** Library will remain closed on Saturday, Sunday and on Govt. Holidays.

**(xvi) The names, designation and other particulars of the Public Information Officers.**

Sl. No.	Name	Designation	Telephone (O)
01.	Sh. L. Mohanti Director (Admn.)	Central Public Information Officer	011-24363054
02.	Dr. Dhani Ram Assistant Director (Admn.)	Assistant Public Information Officer	011-24362401
03.	Sh. B.B. Sharma, IG/Director, CAPT Bhopal	Assistant Public Information Officer	0755-2660770
04.	Shri S.P.S. Verma, Principal, Chandigarh CDTS	Assistant Public Information Officer	0172-2602216

05.	Dr. P.V.K. Prasad, Principal, Hyderabad CDTS,	Assistant Public Information Officer	040-27038182
06.	Sh. Neeraj Kumar Gupta, Principal, Ghaziabad CDTS,	Assistant Public Information Officer	0120-2705697
07.	Shri Anjan Chakraborty, Principal, CDTS, Kolkata	Assistant Public Information Officer	033-22843665
08.	Principal I/C CDTS Jaipur	Assistant Public Information Officer	0141-2236098