

	<p>पुलिस अनुसंधान एवं विकास ब्यूरो Bureau of Police Research & Development गृह मंत्रालय / Ministry of Home Affairs एनएच-48, महिपालपुर / NH-48, Mahipalpur नई दिल्ली-110037 / New Delhi -110037</p>
<p>File No. 32/33/2021-RD (E-11118)</p> <p><u>Soliciting Research Proposals</u></p> <p>BPR&D invites research proposals on the subject related to Police and Correctional Administration.</p> <p>For more information regarding the research topics and guidelines, please visit the BPR&D website https://bprd.nic.in/ or contact:</p> <ol style="list-style-type: none">1. Director (R&CA) - 011-26781314 (E-mail: dirrd@bprd.nic.in).2. Assistant Director (Research) - 011-26734876 (E-mail: anupchhetri@bprd.nic.in). <p style="text-align: right;">(Anup Chhetri) Assistant Director (Research)</p> <p>CBC 19117/11/0005/2425</p>	

No. 32/33/2021-RD (E-11118)
Government of India
Ministry of Home Affairs
Bureau of Police Research & Development
(Research & Correctional Administration Division)

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New Delhi - 110037
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Research topics and guidelines for Soliciting Research Proposals

Bureau of Police Research & Development (BPR&D), Ministry of Home Affairs, Government of India, New Delhi, a pivotal organization in the area of police and prison research and development in the country invites proposals from bonafide Universities/ Institutions/ Organizations/ Departments/ CAPFs/ CPOs for undertaking research studies on any of the following topics as given below.

2. The objectives are only indicative of the minimum requirements. The universe, sample size, and reference period¹ for each research topic will be carefully defined and worked out by the researcher and included in the research proposal, to ensure that the study's objectives are effectively met. The study may encompass any other aspect which is relevant to the research topic:

Sl. No.	Topic
1.	<p>A study of the impact of drug use practices among Prisoners on the increase in HIV incidence in Jails</p> <p>The objectives of the study should encompass:</p> <ul style="list-style-type: none">(i) To study the prevalence of drug usage among prisoners.(ii) To study whether the number of HIV-positive patients is increasing among prisoners.(iii) To study the unhealthy practices of drug use by prisoners.(iv) To study the correlation between drug abuse and HIV infection rates among prisoners.(v) To suggest implementable measures to curb these problems in the prisons.

¹ The universe refers to the entire area/population or group that is to be studied, while the sample size is the subset of that population selected for the actual research. The reference period indicates the specific time frame during which the data is to be collected for the study.

2.	<p>A study on the budget allocated for the reformation and rehabilitation of prisoners and its actual utilization</p> <p>The objectives of the study should encompass:</p> <ul style="list-style-type: none"> (i) To study the budget allocated to prisons under various heads for reformation and rehabilitation of prisoners. (ii) To study the existing schemes being run by the prisons for the reformation and rehabilitation of prisoners. (iii) To study the reasons responsible for the low expenditure of the budget allocated for the reformation and rehabilitation of prisoners. (iv) To study the reasons for the low participation of prisoners in skilling/training activities. (v) To suggest measures for optimum utilization of the allocated budget for the reformation and rehabilitation of prisoners.
3.	<p>Critical evaluation of the Anti-Human Trafficking Units (AHTU) in the country</p> <p>The objectives of the study should encompass:</p> <ul style="list-style-type: none"> (i) To study the effectiveness of the Anti-Human Trafficking Units (AHTU) in combating human trafficking. (ii) To study the operational efficiency of AHTUs, including their resource allocation, coordination with other law enforcement agencies, and the timeliness of their interventions. (iii) To study the key challenges and barriers faced by AHTUs, such as funding limitations, training deficiencies, inter-agency cooperation issues, and any socio-political obstacles, etc. (iv) To study the effectiveness of the victim support mechanisms provided by AHTUs, including rehabilitation, reintegration, and protection services offered to trafficking survivors. (v) To study the global best practices in anti-human trafficking efforts, identifying areas for potential improvement or adaptation, etc. (vi) Suggest measures for improvement in the functioning of the Anti-Human Trafficking Units.
4.	<p>Victim Support Services: Researching ways to enhance support services for victims of crime, including trauma-informed care and legal assistance</p> <p>The objectives of the study should encompass:</p>

	<ul style="list-style-type: none"> (i) To study the existing support system for victims in the country. (ii) To identify the strategies to enhance the quality and accessibility of services such as legal assistance, trauma-informed care, which is a therapeutic approach that recognizes the emotional and psychological impact of crime on victims. (iii) To suggest an effective and compassionate support system that better meets the needs of crime victims.
5.	<p>Impact assessment of Interoperable Criminal Justice System (ICJS) - Quality of justice, challenges and concerns</p> <p>The objectives of the study should encompass:</p> <ul style="list-style-type: none"> (i) To study the existing framework of ICJS. (ii) To study the impact of ICJS on criminal investigation. (iii) To study the challenges and concerns being faced by various pillars of the criminal justice system (such as Police, Courts, Prisons, Prosecution, Forensics, etc. associated with the implementation and operation of the ICJS, including technical, administrative, and legal issues. (iv) To suggest measures for improvement.
6.	<p>Use of Restorative Justice Practices: Investigate the implementation of restorative justice practices within correctional settings, including victim-offender mediation, restitution programs, and community reparations</p> <p>The objectives of the study should encompass:</p> <ul style="list-style-type: none"> (i) To explore the feasibility of implementing restorative justice practices within correctional settings in India including to examine that how practices such as victim-offender mediation, restitution programs, and community reparations could be integrated into the existing correctional system. (ii) To assess the potential benefits and challenges of introducing these practices, considering the unique social, legal, and cultural context of India. (iii) To explore the practical aspects of implementing these practices, including the necessary resources, training, and institutional changes required to make restorative justice a viable option within Indian correctional facilities. (iv) To suggest a model of Restorative Justice Practice for implementation.

7.	<p>Blockchain Technology for Secure Data Management: Explore the use of blockchain technology to securely manage and share sensitive law enforcement data, including evidence management, chain of custody, and transparency in record-keeping</p> <p>The objectives of the study should encompass:</p> <ul style="list-style-type: none"> (i) To explore the use of blockchain technology to securely manage and share sensitive law enforcement data, including evidence management, chain of custody, and transparency in record-keeping. (ii) To study how blockchain can be employed to manage and share critical law enforcement data securely. (iii) To identify the challenges and concerns being faced by LEAs in use of the blockchain technology. (iv) To suggest measures for effective use of blockchain technology for Secure Data Management.
8.	<p>Impact Study of Juvenile Home in Light of Juvenile Justice Preparation of Government Policies & programmes: Analyze the impact of recent legislative reforms, policy changes, and Supreme Court decisions on juvenile justice practices, including implications for juvenile rights and due process protections</p> <p>The objectives of the study should encompass:</p> <ul style="list-style-type: none"> (i) To study juvenile homes, particularly in the context of recent legislative reforms, government policies, and Supreme Court judgments & decisions related to juvenile justice. (ii) To suggest a comprehensive analysis of how recent legal and policy interventions have impacted juvenile homes and the broader juvenile justice system. (iii) To suggest measures for improvements in the juvenile justice system.
9.	<p>Study of mobile and chain snatching in the top 5 districts of the country (based on crime data)</p> <p>The objectives of the study should encompass:</p> <ul style="list-style-type: none"> (i) To study the factors that drive criminals to commit these crimes. (ii) To study the social and psychological factors responsible for criminals indulging in mobile and chain snatching.

	<ul style="list-style-type: none"> (iii) To study the modus operandi being used by criminals for these crimes. (iv) To study the importance of the locations where such crimes are most prevalent. (v) To study the recovery ratio of snatched articles. (vi) To study the mechanism being used to keep the records of such offenders at the Police Station level. (vii) To study the crime and criminal practices of road crime in Delhi. (viii) To suggest preventive measures for addressing mobile and chain snatching crimes, with a focus on both the victims' and criminals' perspectives. <p>The study will also involve the police officers of the respective districts, to study the environmental and psychological factors of victims responsible for snatching and the use of investigation technologies to study the social and psychological factors of criminals.</p>
10.	<p>Identifying the parameters to be included in the investigation forms for socio-economic profiling of the victims/ accused and identifying hotspots</p> <p>The objectives of the study should encompass:</p> <ul style="list-style-type: none"> (i) To study the current parameters being used in the investigation forms for socio-economic profiling of the victims/ accused. (ii) To identify the parameters which are essential for socio-economic profiling of the victims/ accused and identifying hotspots. (iii) To suggest the parameters based on the findings of the research study to include the same in the investigation forms for socio-economic profiling of the victims/ accused and identifying hotspots.
11.	<p>Mental profiling of repeated offenders of child abuse; assessing the environmental vulnerability of these repeated offenders</p> <p>The objectives of the study should encompass:</p> <ul style="list-style-type: none"> (i) To study the prevalence of sexual abuse of children among sexual offenders and repeat sexual offenders. (ii) To study the factors (i.e., sociological and environmental) responsible for the sexual abuse of children. (iii) To study the pattern of sexual abuse of children by the recidivist. (iv) To suggest the parameters for mental profiling of the offenders for a

	deeper understanding of the psychological characteristics and patterns who repeatedly commit such crimes.
In addition to above topics, following broad issues are also proposed for carrying out research. Interested institutions/ entities may submit their specific proposals on these also.	
12.	Role of Policing in NE tribal areas where customary laws play major role
13.	Inclusivity for Transgender in Policing
14.	Role of AI/ML in predictive Policing and its impact assessment.
15.	Role of AI in crowd management and mega events
16.	Crowd Sourcing investigation through use of social media
17.	Effective use of social media in crisis communication during critical situation
18.	Incidence Response plans for Data Breaches and Cyber security
19.	Impact of Rehabilitation and after care of released prisoners
20.	AI/ML in financial frauds-Risks & investigation Strategies

General Guidelines:

3. Eligibility:

3.1. Bonafide Universities, Institutions, CAPFs, CPOs, Organisations and Departments with well-established records of research expertise and necessary infrastructure will be eligible. The institutions are required to specify a Project Director for the project. Project Directors should have a proven track record of high-quality research or expertise in the concerned field.

3.2. The Project Directors must have demonstrated interest in the subject and related issues by way of previous work experience or research projects or published articles, papers and/or books etc.

3.3. The Project Director as well as the Research Team should be Indian Nationals only.

3.4. The Project Director will be entitled to take up only one research project funded by BPR&D concurrently.

3.5. Defaulters of any previous grant of BPR&D under any scheme will not be eligible.

3.6. Research proposal submitted for funding should not be under consideration for funding by any other agency until a final view is taken by BPR&D.

4. Duration of the Research Project

4.1. The duration of the research project shall ordinarily vary from 12 months to two years depending on the nature of the research project. The proposed time frame must have adequate justification.

4.2. The project shall be completed within the stipulated time. No extension shall be granted except in case of exceptional circumstances. Any extension, if granted shall be without any additional financial implications for the project. All such requests will be considered on a case-to-case basis.

4.3. Prior approval of the Director General, BPR&D shall be mandatory for extension of duration, failing which the project shall be deemed to have been cancelled and the entire amount of research funding shall be liable to be refunded to BPR&D along with penal interest.

5. Procedure of Invitation of Proposals

5.1. BPR&D requests all the States/ UTs/ CPOs/ CAPFs and other stakeholders to suggest research topics/ themes for undertaking research studies.

5.2. BPR&D invites the Research Proposals through its website and advertisements in various national newspapers.

5.3. All proposals accompanied with prescribed documents must be submitted in Hard Copy in the Tender Box which will be placed at the Reception Counter, Ground Floor at BPR&D Headquarters, NH-48, Mahipalpur, New Delhi-110037 within the given time limit.

5.4. In case the Project Director is a serving officer/ personnel and the institution where the project is to be conducted is different from his parent department/ institution/ organisation, the application may be forwarded by the institution where the project is to be conducted (**Appendix-I and IV**) along with NOC from the Head of Parent Department/ Institution/ Organisation of the officer/ personnel concerned.

5.5. The application (**Appendix-I**) should be duly forwarded in the prescribed format with signatures and seals of the Institution/ Organization/Department (See **Appendix- IV** for forwarding letter) with the following documents:

- (i) Research Proposal (See **Appendix -II** for Format).
- (ii) Bio-Data (**Appendix - III** for format).
- (iii) Forwarding Letter (**Appendix IV**).
- (iv) NOC from Head of Department/Institutions (if applicable)

5.6. The sealed tender box shall be opened in the presence of the participants.

6. Procedure for Approval of Proposals

6.1. All research proposals shall be initially screened by the **Screening Committee of Police Research** of BPR&D.

6.2. The eligible research proposals shall then be examined by the **Standing Committee on Research Methodology**. This Committee shall make recommendations of suitable research proposals for further consideration.

6.3. The evaluation may be done with regard to:

- (i) Objectives/ Research Questions
- (ii) Hypotheses, if any
- (iii) Research Methodology
- (iv) Universe of sample
- (v) Techniques of data collection
- (vi) Time frame of the research project
- (vii) Work-effort analysis (with respect to the time frame and manpower of the project)
- (viii) Manpower requirement
- (ix) Budgetary² estimates etc.
- (x) Experience and quality of the Project Director (and team if it has been identified).

6.4. Subsequently, the selected research proposals shall be placed before the **Standing Committee on Police Research** headed by the Union Home Secretary along with the recommendations/ comments/ reports of the Standing Committee on Research Methodology. The Standing Committee on Police Research shall give final approval to the Research Proposals. The Standing Committee may also make changes in the proposal and terms/ conditions of the research project. The decision of the Standing Committee shall be final.

² While suggesting budget estimates for the research proposal, the Project Director should take into account the **Universe, Sample size, and proposed Duration**, and any other point as well involved in the conduct of the research study.

6.5. However, the Director General, BPR&D may consider and decide on the research proposals which fall within the financial powers delegated by the Ministry of Home Affairs in this regard, subject to the fulfillment of other conditions.

6.6. The BPR&D would submit all the eligible research proposals to the Committee for its approval. All the proposals to be decided upon may be circulated to the members of the Standing Committee on Police Research and all the subject experts concerned, well in time.

6.7. The BPR&D/ Standing Committee on Police Research may modify the research topic/methodology/ universe of the Research Project. The research proposal including the topic, research design, it's methodology, universe, cost of the project, manner of administration of the research project, etc., shall be as per the final approval by the BPR&D/ Standing Committee on Police Research.

6.8. The Standing Committee or the BPR&D may invite the Project Director of the research proposal for interaction, if necessary. No TA/DA shall be paid for this visit.

6.9. The views and suggestions of the Standing Committee/BPR&D will be communicated to the concerned Organisation and the Project Director to incorporate them.

6.10. The decision of the Standing Committee on Police Research or BPR&D with regard to the award of the research project will be final and binding in all respects.

6.11. The approval of the research proposal will be published on the website of the BPR&D and communicated directly to the concerned Organisation and Project Director as well.

6.12. The BPR&D reserves the right to reject any application. The BPR&D is also not responsible for any postal loss/ delays in communication.

7. Responsibilities of the Organisation/Institution/Department granted the Research Project.

7.1. The Project Directors and Organisation/ Institution/ Department shall be responsible for completing the projects as per the terms and conditions laid down by the BPR&D. Funding for the project will be made available to the Project Directors through the concerned Organisation/ Institution/ Department, which shall agree to:

- (i) administer and manage the finances;
- (ii) provide accommodation and furniture required for the project;
- (iii) make available all its research facilities, such as library, laboratory and other equipment;
- (iv) provide all other support and assistance necessary for the project;
- (v) ensure compliance of the terms and conditions laid down by the BPR&D for the project;
- (vi) ensure timely completion of the project and submission of the project report;
- (vii) ensure submission of the final report, Utilization Certificate, as per instructions/ guidelines issued by the BPR&D and audited statement of accounts; and
- (viii) ensure suitable arrangements for the preservation of data, such as, filled-in schedules, tabulation sheets, manuscripts, reports, etc., relating to the project. The BPR&D reserves the right to demand raw data, or, such part of it, as may be specified, to be transferred to the BPR&D.

7.2. The Institution/ Organisation must ensure that **no part of the proposal or the report should be plagiarised**. In case, the BPR&D finds that the proposal/ report has been plagiarised, the Bureau will reject it and recover the amount of funding with penal interest. The Project Director will also be blacklisted for applying to the BPR&D or any other Central or State government institutions for future funding under any scheme.

8. Responsibilities of the Coordinator of the Research Project

8.1. If required, BPR&D may engage a Coordinator to guide and supervise the research project. The Coordinator would be serving/ retired subject expert in the subject of the research proposal. The Coordinator may also be serving or retired practitioner in the related area of police functioning and criminal justice system. The Coordinator would supervise the progress of the research and guide the Project Director in the ongoing research. They may suggest mid-course corrections, as and when required. The Coordinator would be expected to help in maintaining high standards of academic rigor of the research. Together, they would contribute in making the research project useful.

8.2. The BPR&D shall appoint a Project Coordinator to supervise the project and to ensure compliance with the terms and conditions by the Project Director, in order to ensure time-bound progress of the research and quality thereof.

8.3. The Project Coordinator shall be a professionally competent individual, who will not be participant/ applicant for the concerned Research Study. The Coordinator shall primarily be responsible for:

- (i) Certifying research designs as per standard research methodology and/ or as approved by the Standing Committee;
- (ii) Monitoring the progress of the research work through periodic need-based visits and other means;
- (iii) Supervising quality of the research work;
- (iv) Submit quarterly reports about the progress of the research, and
- (v) Any other work assigned by the BPR&D for improving the quality of the research and for compliance with the terms and conditions of the Project sanctioned by the BPR&D.

8.4. The Coordinator and the Project Director shall not begin the research project until and unless the research design and methodology are duly approved by the BPR&D. The first instalment of funds for the project will be released only after such consultation and approval of the research design and methodology by the BPR&D.

8.5. Before the commencement of the project, the Project Directors are required to get in touch with their Coordinators to approve the research methodology in the light of laid down objectives of their research project and the conditions laid down by the Standing Committee/BPR&D and to get it certified from the concerned Coordinator under intimation to the BPR&D.

8.6. The research tools for the collection of the primary as well as secondary data have to be prepared and standardized in consultation with the respective Coordinator before actually proceeding for the collection of data.

8.7. All correspondence, including progress reports on the project, is required to be routed through the Coordinator (in case appointed by BPR&D) with his specific remarks as to the progress and quality of the research work.

8.8. The Project Coordinator may be paid remuneration @ 10% of the Project Cost fixed by the BPR&D for the individual project. The remunerations shall be released in three equal instalments to the concerned Organisation, where the research project is based. The Project Coordinator shall also execute an undertaking on similar lines as undertaken by the Project Director/ Organisation.

9. Conduct and Monitoring of Research Project

9.1. The BPR&D will issue a sanction letter along with the terms and conditions indicating the approved cost of the project. The institution/ organization/ department and Project Directors shall ensure compliance with the terms and conditions mentioned in the sanction letter. No change shall be made in any of the conditions laid down in the sanction letter without prior approval of the BPR&D.

9.2. The Head/ Registrar of the Organisation and the Project Director shall execute an undertaking after receipt of the sanction letter. The first instalment of funds for the project shall be released only after execution and receipt of the agreement by the BPR&D.

9.3. The Project Director is required to commence the research project within one month from the date of receipt of the first instalment of the grant, under intimation to the BPR&D.

9.4. Depending on the magnitude of the research project the BPR&D may permit the appointment of a Co-Researcher, if proposed by the concerned Organisation, where the research project is based, who will be of the same qualifications and experience as the Project Director. In unforeseen circumstances and other contingencies, the Co-Project Director will discharge all the responsibilities of the Project Director for the conduct of the research project.

9.5. A team of Research Assistants may also be engaged in the research project depending on the requirement. The details of the support research team will have to be clearly spelt out in the research proposal. The names and qualifications of the Research Assistants engaged from time to time will be intimated to the BPR&D.

9.6. There will be a mid-term review of the research project by the BPR&D. The Project Director and Coordinator may be asked to make a presentation for this purpose for which no TA/DA shall be paid by the BPR&D.

9.7. Suggestions and inputs given on the progress report/ mid-term review and during the presentations shall be necessarily incorporated by the Project Director as long as these generally promote the objectives of the research projects.

9.8. Based on this mid-term review, the BPR&D will take the final decision whether to continue with the research project and to release the remaining grants, contingencies, etc., or to terminate the research project. If the progress is not found satisfactory, the research project may be terminated and the amount released to the Organisation/ Project Director shall be liable to be refunded along with penal interest. The Project Coordinator may also be required to refund the entire amount released to him along with penal interest, if he fails to fulfil the terms and conditions laid down for him. The BPR&D may also blacklist both the Project Director and the Project Coordinator for any future Research Project.

9.9. A consultative workshop/seminar may be held after the mid-term review, to validate the findings of the research and also to take the views of other practitioners and stakeholders. This will be done by the Project Director before completing the project and finalizing the recommendations of the research study. This will be organised within the sanctioned amount of the research project, in consultation with the Coordinator and the BPR&D.

9.10. The Project Director is required to submit a final report on the research project at the end of the time allotted. The grantee / Project Director shall submit 10 hard copies with one soft copy of the final report of the research project. The report must be detailed and should include information about the original objective(s) of the project and how far these objective(s) have been achieved. No extension shall be granted except in exceptional circumstances. Extension shall be without any additional financial implications for the project. All such requests will be considered on a case-to-case basis.

9.11. In addition, the Project Director is also required to submit an Executive Summary of the report in about 2500 words.

9.12. The Project Directors are required to remain in regular touch with their Coordinators for the smooth progress of the research project and also to facilitate close monitoring and supervision of the quality of the entire research work and to ensure its successful completion within the stipulated time.

10. Evaluation of Research Project

10.1. The final research study report will be evaluated by the BPR&D.

10.2. The Project Director will be required to incorporate the observations, comments and suggestions of the BPR&D in the final report of the research project.

10.3. If on evaluation, the final report is not found satisfactory, the BPR&D may not accept the research report and the entire amount of funding shall be liable to be refunded by the Project Director/Organization concerned. The Project Coordinator shall also be required to refund the entire amount if any lapse is found on his part.

11. Funding/ Grant by the BPR&D

11.1. There is no financial limit for the Research & Development proposals submitted under this programme. However, the proposals must clearly mention the expenditure likely to be incurred on various heads like salaries and wages of the project staff, consumables, travel, consultative workshops, seminars, printing and publications, books, contingencies and other overheads for the proposed duration of the project.

11.2. The funding of the BPR&D will generally cover the expenditure on:

- (i) Salary and wages of the project staff
- (ii) Travel to be undertaken in relation to the project
- (iii) Data processing
- (iv) Stationery and printing
- (v) Books, journals, etc.
- (vi) Contingency expenses, including postage
- (vii) Any Other (Specify) except equipment
- (viii) Overhead charges, if any

11.3. The funds will be released by the BPR&D in three instalments. The first instalment will be released only after due approval of the BPR&D regarding the research design & methodology and the undertaking signed by the Organisation/ Project Director.

11.4. The second instalment will be released after the submission of Utilization Certificate as per the instructions/ guidelines issued by the BPR&D and the Audited Statement of Accounts for the expenses related to the first instalment by the concerned Organisation/ Institute/University and after mid-term review of the research project.

11.5. The third instalment will be released only after the submission of the final report along with the Utilization Certificate as per instructions/ guidelines issued

by the BPR&D and Audited Statement of Accounts for the full amount of grant by the Project Director through the concerned Organisation/ Institute/ University and after acceptance of the final report by the BPR&D. The funds to the Coordinator will also be released as per this schedule.

11.6. The Project Director is expected to submit the half yearly progress report of the project through the Project Coordinator, who shall submit it to the BPR&D with his comments. In addition, a certified statement of expenditure actually incurred and an anticipated expenditure for the next quarter/six months shall also be submitted. The release of subsequent instalment is subject to satisfactory progress of the work.

11.7. Where the Project Director is a serving officer, he will not be entitled to any remuneration. He shall continue to get the pay and allowances from his/ her parent office/ department/ institution.

11.8. The Organisation, where the research project is based, shall be responsible for disbursement and administration of the research grants and maintenance of proper accounts.

11.9. Where the Project Director is a retired officer, pension, if any, shall not be deducted from the research grant.

11.10. Where the Project Director is a retired officer or an independent person who is not employed, the grant will be administered through the Organisation/ Institute/ University through which it has been submitted, which shall be responsible for proper administration of the project.

11.11. The remuneration of the Project Coordinator shall be added to the project cost at the time of sanction of the project.

12. Terms and Conditions governing the Grants/Funding

12.1. The grant is for the specific project as approved by the Standing Committee/ BPR&D and it shall be spent only on that project within the specified time.

12.2. The Institution/ Organisation/ University is required to give an undertaking to administer and manage the BPR&D grant as per its financial norms.

12.3. The Project Director will submit a Utilization Certificate as per the instructions/ guidelines issued by the BPR&D and the Audited Statement of

Accounts through the concerned Organisation/ Institute/ University at the mid-term review stage relating to the expenses incurred from the time of release of the 1st instalment. After completion of the project, the Utilization Certificate as per the instructions/ guidelines issued by the BPR&D along with Audited Statements of Accounts for the full amount of grant sanctioned by the BPR&D and spent by the Project Director shall be submitted by the respective institution to the BPR&D.

12.4. It is not permitted to divert the grant for any other purpose.

12.5. All accounts in respect of the project will be maintained separately and subject to audit. The BPR&D may also depute a team of officers to audit the accounts on its discretion. On completion of the project, the duly audited accounts shall be submitted and the unspent balance, if any, shall be refunded to the BPR&D, immediately. Full and final payment will be made after submission and acceptance of all the financial certificates, audit reports and the research project report.

12.6. If it is found expedient to keep a part or the whole of the grant in a bank account earning interest, the interest so earned should be reported to the BPR&D. The interest thus earned will be treated as a credit to the Organisation/ Project Director to be adjusted towards further release of grant.

13. Other Conditions governing the Research Project

13.1. The Project Director is expected to publish, at least, one research paper / article in a referred journal on the research project duly acknowledging the funding of the project by the BPR&D.

13.2. In the event of services of the Project Director not being available due to some unforeseen reasons during the currency of the project, a substitute Project Director shall be appointed by the institution/ organization concerned after prior approval of the DG, BPR&D.

13.3. The Organisation/ Project Director has to ensure that the personnel engaged in the project, as proposed for the study are deployed for the indicated period only.

13.4. No disclosure shall be made to any person by the Organisation/ Project Director or any staff member as to the contents of the research work and the

tentative inferences drawn therefrom, without the prior approval of the DG, BPR&D.

13.5. No TA/DA shall be paid by the BPR&D for any presentation and discussion at the BPR&D Headquarters to any staff member of the project, including the Project Director and also to the Project Coordinator. All these expenses shall be met from the sanctioned grant of the research project.

13.6. The project report will become the property of the BPR&D and will be used for any purpose as deemed fit by the Director General, BPR&D.

13.7. If, after having received the grant, the grantee is not in a position to execute or complete the assignment, he/ she would be required to refund forthwith to the Bureau the entire amount of grant received, so far, with interest as per rules. Further, the data collected and the report, if any, prepared on the basis thereof shall be handed over to the BPR&D.

13.8. No subsequent change in the research topic, the scope and methodology of the research project shall be permitted without the prior written approval of the DG, BPR&D. If this condition is violated, the research project is liable to be terminated.

13.9. The BPR&D reserves the right to terminate the research project and the grant at any stage, if it is convinced that the grant has not been properly utilized or adequate progress is not being made.

13.10. The Project Director shall not entrust the implementation of the work for which the grant is sanctioned to another Researcher/ Institution and divert the grant to the latter. Transfer of any project from one person to another person will not be permitted without prior written approval of the BPR&D.

13.11. In case, the Organisation/ Project Director abandons the project without any valid reasons or does not complete the project to the satisfaction of the BPR&D, the Organization administering the Research Project shall be liable to return the entire amount of the project paid with penal interest. In this case, the final decision shall rest with the DG, BPR&D.

13.12. Any publications based on the findings or contents of the research project shall be undertaken only with the prior approval of the BPR&D.

13.13. All legal action shall be subject to the jurisdiction of Delhi based Courts only.

The research applications/proposals may be addressed to:

**Director General,
Bureau of Police Research & Development,
NH-48, Mahipalpur,
New Delhi - 110037**

The proposals should be captioned “Solicitation for Research Proposals for Topic No._____”. The research proposals should be submitted in Hard Copy ONLY in the Tender Box (ONLY) which will be placed at the Reception Counter, Ground Floor at BPR&D Headquarters, NH-48, Mahipalpur, New Delhi - 110037. The last date for submission of the research proposal is the 15th of November, 2024 by 1700 hrs. The research proposals received after the last date & time will not be considered.

Appendix-I

BUREAU OF POLICE RESEARCH & DEVELOPMENT

Application for Research Project

1.	Name of Project Director (PD)			
2.	Present Position and Institutional Address of the organization of the Project Director	Telephone:		
		Mobile No.		
		Email:		
	Mailing Address			
3.	Institute/Organization where the project would be located and administered <i>(Please give complete address)</i>	Phone no.	Fax:	
		Email:	Website:	
4.	Type of Institution where the project will be located and administered	Government	<input type="checkbox"/>	
		University	<input type="checkbox"/>	
		Public Funded Institution	<input type="checkbox"/>	
		Any other (Please specify)	<input type="checkbox"/>	
5.	Educational Qualification and academic attainments of the Project Director <i>(Please enclose Bio data as per Appendix-III)</i>			
6. (a)	Indicate if Project Director has received any BPR&D funding previously. <i>(Please tick)</i>		Completed	Ongoing
		Research Projects Fellowship		
		Seminar/Training		

		Any Other (Please specify)		
6. (b)	If completed, please specify	Date of completion	<input type="text"/>	
		Report Submitted	Yes	No
		Final Instalment received	Yes	No
7.	Title of the project proposal (Please enclose Proposal as per Appendix II)			
8.	Estimated cost and duration of the study	Cost (In Rupees)	<input type="text"/>	
		Duration (in months)	<input type="text"/>	

DECLARATION

- (i) The above information and the additional particulars furnished are true to the best of my/our knowledge.
- (ii) I/We shall fulfil all the terms and conditions/requirements of the research project.
- (iii) If any of the information supplied by me/us is proved to be incorrect, the project be cancelled and the entire released amount is liable to be refunded to BPR&D along with penal interest.

Place:
Date:

**Signature of the
Project Director**

**Signature of Registrar or
Head of Institution**

Seal.....
Name.....
Designation.....

Enclosures:

1. **Research Proposal**
2. **Bio-Data of Project Director**
3. **NOC from Head of Department/Institution (if applicable)**

Appendix-II

Guideline for Drafting Research Proposal

1. The Title of Project

3. Aim of the Project:

The broad aim of the project emphasizing the overall thrust of the proposed investigation should be clearly mentioned.

3. Statement of the Problem

In the opening paragraphs of the research proposal, the problem to be investigated should be stated clearly and briefly. The key questions and the location of the problem in the theoretical context of the concerned discipline should be specified. The significance of the problem, the contribution which the proposed study is expected to make to theory and methodology as well as its practical importance, and national relevance should be specifically indicated.

4. Overview of Literature

Summarizing the current status of research in the area, including major findings, the project proposal should clearly demonstrate the relevance or insufficiency of the findings or approaches for the investigation of the problem at hand.

5. The Conceptual Framework

Given the problem and the theoretical perspective for investigating the problem, the proposal should clearly indicate the concepts to be used and demonstrate their relevance for the study. It should further specify the dimensions of empirical reality that need to be explored for investigating the problem.

6. Research Questions or Objectives or Hypotheses

Given the conceptual framework and the specification of dimensions, the specific question to be answered through the proposed research should be sharply formulated. In the case of an explanatory research design, specification of variables and posting of relationship among them through specific hypotheses must form a part of the research proposal.

7. Research Methodology

7.1. Coverage

If in the light of the questions raised or the hypotheses proposed to be tested, sampling becomes necessary, full information on the following points should be given:

1. Universe of study
2. Sampling frame
3. Sampling procedure
4. Units of observation and sample size

[If the study requires any control groups, these should be specifically mentioned. An explanation of the determination of size and type of sample will also be necessary. Proposals not requiring a sample selection should specify their strategy appropriately and describe the rationale.]

7.2. Data Collection

The different type of data that are proposed to be gathered should be specifically mentioned.

The sources for each type of data and the tools and techniques that will be used for collection of different type of data should be specified.

For questionnaire or schedule to be used the following should be indicated:

- (i) Distribution of questionnaire or schedule in different sections, e.g. Identification data, socio-economic data, questions on various sub-themes.
- (ii) Approximate number of questions to be asked from each respondent.
- (iii) Any scaling techniques to be included in the instrument.
- (iv) Any projective tests incorporated to the questionnaire/schedule.
- (v) Approximate time needed per interview.
- (vi) Any plans for index-construction.
- (vii) Coding plan (whether the questions and responses will be pre-coded or not; whether the coding is done for computer or for hand tabulation).

For interviews, the following details should be given:

- (i) How they are to be conducted (free associational, non-directive, focused, direct or on telephone).
- (ii) Particular characteristics that interviews must have.

For the use of observation techniques, describe:

- (i) The type of observation: participant, quasi-participant, non-participant;
- (ii) Units of observation;
- (iii) Whether this will be the only technique or whether other techniques will also be employed.

7.3. Data Processing

The manner in which the different types of data will be processed, the tabulation plan and the types of data that will be processed through the computer should be explained in detail.

7.4. Tentative Outcomes.

8. Stage Wise Detailed Time Frame

The project should be broken up in suitable stages and the time required for the completion of each stage of work should be specified. For instance, such stages may cover.

- (i) Preparatory work, including selection and appointment of staff and their training.
- (ii) Pilot study, if any.
- (iii) Drawing of sample.
- (iv) Tool construction (including their pretesting and printing).
- (v) Data collection.
- (vi) Data processing (which should include coding, editing, sorting, computer analysis).
- (vii) Data analysis.
- (viii) Report writing.

9. Organization Infrastructure Available to be Utilized for the Head Wise Study.

An organizational chart indicating the posting, tasks, and number of persons, their level of qualifications/training required to fill the different positions should be given.

10. Cost Estimation

The cost of the project is to be estimated in terms of total man-months and the facilities needed. Calculate it under the following headings:

(i) Personnel

Position	No. of Persons	Salary and wages	Duration	Amount Required
(1)	(2)	(3)	(4)	(5)

(ii) Travel

(iii) Data processing

(iv) Stationery and printing

(v) Books, journals, etc. (expenditure not be exceed 5 percent of the total)

(vi) Contingency expenses including postage

(vii) Any other (specify)

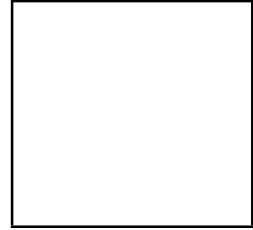
(viii) Overhead charges limited to 5 percent of the cost (i.e. of the sum of items 1 through 7, where applicable)

(ix) Grand total should be inclusive all applicable taxes.

While suggesting budget estimates for the research proposal the Project Director should take into account the time, budget, as well as various steps involved in the conduct of the research proposal.

The rationale for the allocation of time and money for the various items of budget estimates must be furnished.

Appendix-III



Bio-Data of the Project Director

(Affix Self Attested Photograph)

(I)	Name in Full:				
(II)	(a)	Name of employer / organization:			
	(b)	Address (Permanent):			
	(c)	Address (Official):			
(III) Phone	(Office):				
	(Res.):				
	Mobile:				
(IV)	E-mail:				
(V)	Fax				
(VI)	Date of Birth and Age				
(VII)	Sex:				
(VIII)	Nationality:				
(IX)	Academic Qualifications (Please give in chronological order beginning from high school):				
S. No.	Course/Degree	Subject(s)	Class/Grade	University/Board	Year of Passing
(X)	Please furnish details of employment in chronological order in the following format:				
Position Held	Institution / Organization	From	To	Remarks	

(XI)	Publications in the last five years (Please indicate title, publisher and year of publication):			
	(a)	Books (i) Authored (ii) Co-authored (iii) Edited		
	(b)	Research Papers in journals (give title, journal, year)		
(XII)	Details of the Projects:			
	(a)	Completed: (please provide details)		
	(b)	In hand: (please provide details)		
	(c)	Whether any proposal submitted for a Research Project to other agencies for consideration: Yes/No. (If yes please indicate the details):		
(XIII)	Name and address of the institution where the project is to be located:			
(XIV)	Any other relevant information in support of the proposal.			

Signature

Appendix – IV

Forwarding Letter

(By Registrar of University/Head of the Institution/Organisation/Department)

To
The Director General,
Bureau of Police Research & Development,
Ministry of Home Affairs,
Government of India, NH-48, Mahipalpur,
New Delhi – 110037

The _____
(Name of the organization) forwards the application for the BPR&D
Research project titled: _____

Dr./Shri/Ms. _____ shall be
the Project Director.

This is further certified that this institution has not availed or applied for any
financial assistance/grant for the same purpose/ activity from any other Ministry /
Department.

Signature
(Seal)

Name: _____

Designation: _____

Place:

Date: